

**MINUTES OF THE MEETING OF THE
BOARD OF EDUCATION – December 20, 2021**

MEMBERS PRESENT

Dr. Archer
Mrs. Austin
Mrs. DeForest
Mr. Gross
Mrs. James Murad
Mr. Leach
Ms. McKenney
Mrs. Souser
Mr. Zoghby
Ms. Evans (Student Board Member)

MEMBERS ABSENT

ADMINISTRATION PRESENT

Dr. Smith, Superintendent
Mr. Reyes, Assistant Superintendent
Mr. Franz, Assistant Superintendent
Mr. Timothy Decker

Mrs. DeForest called the meeting of the Board of Education to order at 7:00 p.m. in the Board Room of the District Office.

Red Ram Recognition

Mrs. DeForest recognized the Art Department, Arts in Action Club and the Environmental Club for the Million Tree Art Show and thanked the community for their support. She said these groups sold over 100 pieces of art and raised over \$1,500 which will go towards planting approximately 5,000 trees. Mrs. DeForest congratulated and thanked Mr. Steven Thompson who is retiring from the District after 47 years of service as a mechanic. In addition, Mrs. DeForest congratulated and thanked Mr. Jim Lawton for his service as a track coach in the District for many years.

Community Comment Time #1

There were none.

Approve Consent Agenda

Consent Agenda – 12/20/21

- a. Approve Minutes of December 6, 2021 Board Meeting
- b. Accept Internal Claims Auditor's Reports (See Supplemental Minutes)
- c. Accept the Recommendations of the CPSE and CSE
- d. [Approve Superintendent's Personnel Recommendations](#), and Substitute Appointments
- e. Approve MOA with the J-D Clerical/Aide Association adjusting hourly rates of pay due to increased minimum wage
- f. Approve Revised Substitute Pay Rates (See Supplemental Minutes)
- g. Approve MOA with the J-D Faculty Association for additional duties and responsibilities performed by school nurses related to the COVID-19 pandemic
- h. Approve MOA with the J-D Administrators Association for additional duties and responsibilities performed by school administrators related to the COVID-19 pandemic
- i. Approve Overnight Field Trip Request

Mr. Gross requested “Item d” be removed from the Consent Agenda as his daughter was on the list of substitutes to be approved. Mr. Leach requested “Item e” be removed from the Consent Agenda as his wife was a member of the J-D Clerical/Aide Association.

Mr. Zoghby moved and Mr. Gross seconded the approval of the revised Consent Agenda.

Motion carried. (9-0-0).

**Approve Superintendent’s Personnel Recommendations
And Substitute Appointments**

Dr. Archer moved and Mrs. James Murad seconded the approval of the Superintendent’s Personnel Recommendations as follows:

**PERSONNEL RECOMMENDATIONS
BOARD OF EDUCATION MEETING – December 20, 2021**

The following personnel changes are recommended by the Superintendent:

INSTRUCTIONAL

Name and position	Location	Annual Salary	Cert	Effective
Kathleen Chau Teaching Asst. Probationary Appt. (4 years) New Position for Pre-K	TEC	\$29,096 (BB) (prorated to \$15,275.40 based on start date)	TA Level I	1/24/22

Change in Status

Name and position	Location	Change	Effective
Rebecca Trevisani K-6 Classroom Teacher (AIS)	TEC	Start date from 12/1/21 to 12/17/21	12/17/21

Resignation

Name and position	Location	Effective
Sonia Holmes Rickman Teaching Assistant	JES	12/31/21

Extra duty assignments/extended teaching 2021-2022

Coaching – Spring Season

Name	Assignment	Stipend
Robert Dixon	Varsity Track Assistant Coach (Volunteer)	\$0
Patrick Gillette	Girls/Boys Varsity Track Assistant Coach	\$4,393
Michele Maciejewski*	Girls Varsity Head Track Coach	\$5,214
Sean Mulvihill*	Girls/Boys Varsity Assistant Track Coach	\$3,577
Parker Noble	Boys Modified Track Coach	\$3,006
Tracy Parker	Girls Varsity Lacrosse Assistant Coach	\$4,510
Nancy Raicht	Girls Modified Track Coach	\$3,327
Emily Rowles	Boys Varsity Head Track Coach	\$6,025
Steven Scaramuzzino	Boys Varsity Assistant Track Coach	\$3,650

Dennis Schahczenski	Boys Modified Track Coach	\$3,950
Rachel Setek*	Modified Track Coach (Volunteer)	\$0

*Pending completion of certification process

NONINSTRUCTIONAL

Name and position	Location	<u>Appointments</u>		Effective
			Salary	
Michelle Buchanan Custodial Worker I F/T Probationary Appt. (52 wks) Replacing J. Wirth	Custodial Dept.		\$17.71/hr.	1/3/22
Nicole Floss Custodial Worker I F/T Probationary Appt. (52 wks) Replacing T. Ribarovski	Custodial Dept.		\$17.71/hr.	12/21/21
Daniel Kilbride P/T Food Service Worker Replacing C. Salloum	Food Service		\$12.93/hr.	12/21/21
Greg Zacholl Custodial Substitute	Custodial Dept.		\$12.50/hr.	12/21/21

Name and position	Location	<u>Change in Status</u>		Effective
			Change	
Dueretta Warner Provisional Appointment Replacing J. McClary	TEC		Custodial Worker II Custodian I	1/11/22

Name and position	Location	<u>Resignation</u>		Effective
Madison Graham Groundskeeper	MTCE			12/3/21
Gabrielle Vaught School Hall Monitor	HS			1/17/22

Name and position	Location	<u>Request for Retirement</u>		Effective
Lynn Simone Bus Driver	Transportation			1/6/22
Steven Thompson Mechanic	Transportation			12/30/21

NONINSTRUCTIONAL

Name and position	Location	<u>Appointments</u> Salary	Effective
David Lail Groundskeeper Full-Time, Probationary Appointment Replacing M. Graham	MTCE Dept.	\$17.13/hr.	12/21/21

Substitute Appointments – See Supplemental Minutes

Motion carried. (8-0-1). Mr. Gross abstained.

**Approve MOA with the J-D Clerical/Aide Association Adjusting
Hourly Rates of Pay Due to Increased Minimum Wage**

Ms. McKenney moved and Mrs. Souser seconded the approval of the MOA with the J-D Clerical/Aide Association Adjusting Hourly Rates of Pay Due to Increased Minimum Wage.

Motion carried. (8-0-1). Mr. Leach abstained.

Accept Tax Collector Report

Mrs. Austin moved and Mrs. Souser seconded the acceptance of the following Tax Collector Report:

WHEREAS the Education Law provides that the tax collector shall be relieved of responsibility for the uncollected portion of the tax list when a complete list of the delinquent tax items has been certified to the Board of Education; and since the collectors have affixed their affidavits to such statements and have filed statements accounting for the handling of the tax warrant and list
as follows:

**JAMESVILLE DEWITT CENTRAL SCHOOL DISTRICT
REPORT ON TAX COLLECTION
2021-2022**

TOWN	ASSESSED VALUATION	EQUAL RATE	TAX RATE	TAX LEVY TO BE COLLECTED	COLLECTED	UNPAID TAXES	%
							COLL.
LAFAYETTE	\$59,546,338	83%	28.347991	\$1,523,333.12			
Library			1.001023	\$59,608.18			
			29.349014	\$1,582,941.30			
Adjustment				(\$789.00)			
				\$1,582,152.30	\$1,512,546.59	\$69,605.71	95.60%
POMPEY	\$49,598,261	89%	26.436891	\$1,256,182.45			
Library			0.933538	\$46,302.50			
			27.370429	\$1,302,484.95	\$1,149,643.19	\$153,560.29	88.27%

DEWITT	\$1,516,603,632	###	23.529252	\$33,481,758.93				
Library			0.830864	\$1,260,087.14				
			24.360116	\$34,741,846.07				
Adjustment				\$0.00				
				\$34,741,846.07	\$33,766,543.50	\$975,302.57	97.19%	
ONONDAGA	\$126,091,205	###	26.289199	\$3,062,576.67				
Library			0.928323	\$117,055.24				
			27.217522	\$3,179,631.91	\$3,132,760.22	\$46,871.69	98.53%	
MANLIUS	\$7,646,400	###	23.528833	\$179,910.90				
Library			0.830849	\$6,353.10				
			24.359682	\$186,264.00	\$168,271.92	\$17,992.08	90.34%	
Sub Total				\$40,993,168.23	\$39,729,765.42	\$1,263,332.34	96.92%	
STAR Reimbursement			\$2,674,777.28					
Adjustments				(\$789.00)				
				\$40,992,379.23	\$39,729,765.42	\$1,263,332.34	96.92%	

AND WHEREAS the internal auditor has examined and verified the accuracy of the signed reports of the collectors;

NOW, THEREFORE, BE IT RESOLVED that the Board accept the reports of the tax collectors and, having determined that the collectors have accounted for the full amount of the tax warrant, direct that the lists of the delinquent tax items be certified to the office of the county treasurer;

AND IT IS FURTHER DIRECTED that the tax warrant, tax roll, and the tax collectors' copies of the tax receipts be placed on file with the School District Clerk.

Motion carried. (9-0-0).

Approve Request to Close Inactive Student Activity Accounts

Mrs. James Murad moved and Dr. Archer seconded the motion to approve the Request to Close Inactive Student Activity Accounts (see supplemental minutes).

Motion carried. (9-0-0).

Award Capital Outlay Project to the Lowest Bidder

Ms. McKenney moved and Mrs. Souser seconded the following Resolution to Award the Capital Outlay Project to View-Tech as the lowest responsive and responsible bidder:

RESOLVED, that View-Tech, is hereby recognized as the lowest responsive and responsible bidder for scope of work pertaining to the 2021-2022 Capital Outlay Project and the Board President, Lorianne DeForest, is hereby authorized, on behalf of the School District, to enter into an agreement with View-Tech for \$83,999 in such form as is acceptable to the Superintendent and Counsel.

Motion carried (9-0-0).

Board Policies –First Reading

The following Board Policies were brought to the Board for a first reading:

- 5661 [Wellness](#)
- 7150 [Remote Learning](#)
- 7512 [Student Physicals](#)
- 7513 [Medication and Personal Care Items](#)
- 7660 [Parent Involvement For Children With Disabilities](#)

Mrs. James Murad reviewed the policies and noted that the policy regarding extracurricular activities was held back as it needs further clarification. It will come back to the committee after clarification. She said that Policy 5661 needed to be customized to reflect the Athletic Director is director of wellness and clarified that it focusses on physical wellness not mental wellness. Mrs. James Murad added that Policy 7150 is a new policy, Policy 7512 and 7513 needed to have language added, and Policy 7660 needed to have input from Mrs. Menapace. These policies are ready for review.

Board Policies –Second Reading

The following Board Policies were brought to the Board for a second reading:

- 5572 [Audit Committee](#)
- 5660 [Meal Charging and Prohibition Against Meal Shaming](#)
- 6411 [Use of Email in the District](#)
- 6570 [Remote Working](#)

Mrs. James Murad explained there were no recommended changes.

Mr. Zoghby moved and Mr. Gross seconded the approval of Board Policies 5572, 5660, 641 and 6570.

Motion carried. (9-0-0).

Potential Consideration for Future Meetings

Mrs. DeForest reviewed topics of upcoming meetings, public forum topic, as well as presentations to the Board.

Budget Discussion

Dr. Smith gave an overview of the budgeting process including our current budget, what is supported by the current budget and the goals to be accomplished with the current budget. Then, he presented the Debt Service segment of the budget including a review of our current debt and explained the increase to the budget (see supplemental minutes). Dr. Smith shared the upcoming schedule of budget review.

Quarterly Financial Report

Mr. Decker reviewed the Quarterly Financial Reports (see supplemental minutes). He said there is nothing unusual to report and that the transparency reporting has been frustrating and hard to follow. He said there has not been many approvals of federal grants yet. He said we are beginning to pay out in anticipation of the approval. He also talked about the incarcerated youth budget line which always lags a year or two behind in reimbursement.

Superintendent's Report

Dr. Smith's report included updates on COVID-19 numbers, the Test to Stay Policy and upcoming events. Dr. Smith shared COVID-19 numbers compared against the same time last year. He said we are starting to see numbers creeping up in the community which is bothersome as it impacts JD. He said that while other districts are having staffing issues, we are currently doing okay but watching closely over break and the first couple of weeks back. He said there is no specific tipping point to pivot to virtual learning and that there was only one instance last year when the Middle School needed to close for four days, due to staffing issues. Dr. Smith reviewed Test to Stay, and the implementation of the program aimed at maintaining students in class, specifically unvaccinated students who have been exposed to COVID-19. He shared that the District has applied for approval as a limited laboratory, although we are not yet sure whether we will participate. He said the County can pull back on the Test to Stay at any time. Dr. Smith answered questions from the Board and said he would continue to update the Board on Test to Stay. Dr. Smith shared upcoming events.

Student Board Member Report

Ms. Evans provided the Board with her report which included a review of 2021 to date, what is going well, what needs to be improved, and possible solutions (see supplemental minutes).

President's Report

Mrs. DeForest thanked the Board and administrators for participating in the retreat and reviewed the goals/points discussed. She thanked Dr. Archer for the invitation for a social event at her home and for transparency said that no business would be discussed. She shared upcoming calendar events including the Book Study which starts on January 13th. Lastly, she congratulated all for the amazing set of holiday concerts and wished everyone a happy and healthy holiday season.

Ms. McKenney said she appreciated the communications from Mr. Gasparini regarding the BIMAS 2 survey.

Community Comment Time #2

Mr. Schneider addressed the BOE on behalf of the Foundation Against Intolerance and Racism (FAIR). He said he was responding to concerns of violations against constitutional and civil rights which was outlined in a letter to the District on October 1, 2021. He said he welcomes the opportunity to be part of the solution and stated that this was a renewed invitation to respond.

Unfinished and Continuing Business

Dr. Archer commented on the 7th and 8th grade band concert and said it was heartwarming to see the kids performing in a safe space, in person.

Mr. Gross commented about the 7th and 8th grade orchestra concert. He said it was great to see them performing together after two years and that there was such growth.

At 8:19 p.m., Mrs. Souser moved and Mrs. Austin seconded the adjournment of the meeting.

Motion carried. (9-0-0).

Respectfully submitted,

Timothy Decker
Clerk of the Board

BOARD APPROVED: 1-10-22