

MINUTES OF BOARD OF EDUCATION REORGANIZATION MEETING – July 12, 2021

MEMBERS PRESENT	MEMBERS ABSENT	ADMINISTRATION PRESENT
Dr. Archer	Mrs. Austin	Dr. Smith, Superintendent of Schools
Mrs. DeForest	Mrs. Souser	Mrs. Decker, School Business administrator
Mr. Gross		Mr. Reyes, Assistant Superintendent
Mrs. James-Murad		Mr. Franz, Assistant Superintendent
Mr. Leach		
Ms. McKenney		
Mr. Zoghby		
Ms. Evans (Student Board Member)		

Mr. Decker called the Reorganization meeting to order at 7:00 p.m. in the District Office and via Zoom.

Oath of Office for School District Clerk

Mr. Decker read and signed the Oath of Office for the School District Clerk.

Oath of Office for Board Members

Elected Board members Ms. McKenney, Mr. Zoghby and Ms. Evans read and signed the Oath of Office for Board Members. Mrs. Austin was not in attendance and the reading of her Oath of Office was tabled until the next Board of Education meeting, July 26, 2021.

Nominations and Election of Board Officers

Mrs. DeForest nominated herself for President of the Board of Education for the 2021-2022 school year. There were no other candidates nominated for the office. A show of hands unanimously elected Mrs. DeForest as President for the 2021-2022 school year.

Mrs. DeForest nominated Mr. Gross for Vice-President of the Board of Education for the 2021-2022 school year. Dr. Archer nominated herself for Vice-President of the Board of Education for the 2021-2022 school year. Mr. Decker explained that a majority of the Board would be needed to elect a Vice-President and a show hands elected Mr. Gross as Vice-President for the 2021-2022 school year.

Mrs. DeForest read the oath of office of the President of the Board of Education. Mr. Gross read the oath of office of Vice President of the Board of Education. Dr. Smith read and signed the oath of office of Superintendent of Schools and Acting Clerk of the Board.

Appointment of District Officers for the 2021-2022 School Year

		<u>Stipend</u>
Clerk of the Board	Timothy Decker	
Acting Clerk of the Board*	Peter Smith	
District Treasurer	Jean Carter	
School District Auditor	Philip Luckette	\$1,500

*To serve when the District Clerk is unavailable.

Mrs. James Murad moved to accept the appointment of the District officers for the 2021-2022 school year. Mr. Gross seconded.

Motion carried (7-0-0).

Appointments to the Committee on Preschool Special Education 2021-2022

Chairperson: Tracey Menapace
Ginger Holleran, alternate

Parent Reps: Joan Dadey
Christine O'Brien
Rebecca Trevisani

County Reps: Benjamin Carkey
Francine Lavalle

Psychologists: Amy Harmon, alternate
Anne Marie Honsinger, alternate
Elaine Howe, alternate
Megan Keukelaar, alternate
Kadie Leonard, alternate
Beth MacKenzie, alternate

Special Education Teachers: Meg Ames, Alternate
Christina Baker, alternate
Erin Cooley, alternate
Michelle McNeil, alternate
Megan Remington, alternate
Christina Taylor, alternate

Speech Therapists: Elizabeth Carl, alternate
Kelsey Froass, alternate
Cheryl Hoosock, alternate

Physical Therapist: Anne Marie Abt
Julianne Frechette

Occupational Therapist: Claudia Cavotta
Tiffany Kelly
Cindy Tzetzis

General Education Teacher: IDEA specifies that at least one general education teacher of the child be included. The Special Education Department established procedures to ensure the necessary participation.

Appointments to the Committee on Special Education 2021-22

Chairperson: Tracey Menapace
Ginger Holleran, alternate

Parent Reps: Joan Dadey
Christine O'Brien
Rebecca Trevisani

County Reps: Benjamin Carkey
Francine Lavalle

Psychologists: Amy Harmon, alternate
Anne Marie Honsinger, alternate
Elaine Howe, alternate
Megan Keukelaar, alternate
Kadie Leonard, alternate
Beth MacKenzie, alternate

Special Education Teachers: Kara Azria, alternate
Meg Ames, alternate
Christina Baker, alternate
Jamie Bailey, alternate
Carrie Bojlevski, alternate
Nicole Christian, alternate
Erin Cooley, alternate
Kelli Dippold, alternate
Dan Felser, alternate
Kristina Jordan, alternate
Kevin Kalfass, alternate
Lisa Ward, alternate
Sophie Leo, alternate
Jeff Loan, alternate
Michelle McNeil, alternate
Michael Melfi, alternate
Erin Nowicki, alternate

Shannelle Reid, alternate
Megan Remington, alternate
Dan Rossiter, alternate
Katie Rybinski, alternate
Christina Taylor, alternate
Susan Young, alternate

General Education Teacher:

IDEA specifies that at least one general education teacher of the child be included. The Special Education Department established procedures to ensure the necessary participation.

Speech Therapists:

Elizabeth Carl, alternate
Kelsey Froass, alternate
Cheryl Hoosock, alternate

Physical Therapist:

Anne Marie Abt
Julianne Frechette

Occupational Therapist:

Claudia Cavotta
Tiffany Kelly
Cindy Tzetzis

Doctor:

Dr. Digant Nanavati

Ms. McKenney moved to accept the appointments to the Committee on Preschool Special Education and the Committee for Special Education for the 2021-2022 school year. Mr. Gross seconded the motion.

Motion carried (7-0-0).

Other Appointments

School Physicians—Dr. Digant Nanavati, Five Star Urgent Care, Dr. Todd Battaglia, S.O.S. (volunteer), Kevin Lake, P.A., S.O.S. (volunteer)
School Architects – Ashley McGraw Architects
School Attorney – the firm of Bond, Schoeneck, and King
Census Enumerator – Timothy Decker
District Auditor – extra classroom activity account – Jean M. Carter
Independent Auditor – Grossman St. Amour
Records Access Officer – Timothy Decker
Asst. Records Access Officer – Renee Palladino
Records Management Officer – Timothy Decker
Acting Records Management Officer – Peter Smith
Asbestos Designee – Jason Crawford
Purchasing Agent – Timothy Decker
Acting Purchasing Agent – Peter Smith

Title IX coordinator – Nate Franz
Data Protection Officer – Peter Reyes
504/ADA coordinator – Tracy Menapace
Cooperative Health Insurance Fund of CNY Designee – Timothy Decker
Cooperative Health Insurance Fund of CNY Alternate – Peter Smith
OCM Workers’ Compensation Consortium Designee – Timothy Decker
OCM Worker’s Compensation Consortium Alternate – Peter Smith
Dignity for All Students Coordinators: Paul Gasparini
Laura Bond
Kerri McKee
Mary Sylvester
Marcy Baker
Tecumseh Elementary - TBD

Ms. McKenney moved to accept the other appointments for the 2021-2022 school year. Mr. Gross seconded the motion.

Motion carried (7-0-0).

Impartial hearing officer motion:

RESOLVED that in order to meet the Jamesville-DeWitt Board of Education responsibility to establish and maintain the school district list of impartial hearing officers, the Jamesville-DeWitt Central School District will use the district specific list as maintained by the New York State Education Department’s Impartial Hearing Reporting System (IHRS).

Mrs. James Murad moved to accept the Impartial Hearing Officers Designation for the 2021-2022 school year. Ms. McKenney seconded.

Motion carried (7-0-0).

Designations

Official bank depositories M&T Bank
J.P. Morgan Chase Bank
Bank of America
Key Bank of Central New York
Citizens Bank

Establish regular meeting dates
Official newspapers – Syracuse Newspapers, Eagle Newspaper

Ms. McKenney moved to accept the Designations: Official bank depositories and their successors, the regular meeting dates and the official newspapers for the 2021-2022 school year. Mr. Gross seconded the motion.

Motion carried (7-0-0).

Authorizations

To certify payrolls – Timothy Decker, Peter Smith
To approve attendance at conferences, conventions, and workshops – Peter Smith
To establish petty cash funds:
High School –Paul Gasparini, \$200.00
Middle School – Thomas A. Eldridge, \$200.00
Jamesville Elementary – Marcy Baker, \$200.00
Tecumseh Elementary – TBD
Moses DeWitt – Mary Sylvester, \$200.00
Pupil Personnel Services – Tracey Menapace, \$200.00
District Office – Jean M. Carter, \$400.00
Teacher Center – Jill Christian-Lynch, \$300.00

Designation of authorized signature on checks –
Peter Smith, Timothy Decker, Jean M. Carter

To approve budget transfers – Peter Smith

To approve for grants in aid – Peter Smith

To sign all continuing agreements – President, Board of Education

To sign in the absence of Board President – Vice President, Board of Education

Mr. Gross moved to accept the Authorizations for the 2021-2022 school year. Mr. Leach seconded the motion.

Motion carried (7-0-0)

Bonding

	Minimum amount of bond
District Clerk	\$400,000
District treasurer	\$1,000,000
District tax collector	\$1,000,000
Central treasurer, extra classroom	\$100,000
Internal claims auditor	\$400,000
All persons and positions required by law or regulation to be bonded	\$100,000

Mr. Gross moved to accept the Bonding for the 2021-2022 school year. Mr. Leach seconded the motion. .

Motion carried (7-0-0).

Other items

- Readoption of all policies and code of ethics in effect during previous year
- Readoption of Records Retention Schedule for New York Local Government Records (LGS-1) as the school district's "subject matter list" under NY Public School Officers Law Section 89(3)(c)

- Current rate of mileage reimbursement as set by Internal Revenue Service
- Rate per page for duplicating: Freedom of Information Act \$.25

Mr. Gross moved to accept the other items for the 2021-2022 school year. Ms. McKenney seconded the motion.

Motion carried (7-0-0).

At 7:14 p.m. Mr. Gross moved and Mr. Zoghby seconded the motion to adjourn the Reorganization Meeting and begin the Public Hearing.

Motion carried (7-0-0).

Respectfully submitted,

Timothy Decker
Clerk of the Board

BOARD APPROVED: 7/26/21