

# PARENT COMPLAINT FORM

Parents, eligible students (students who are at least 18 years of age or attending a postsecondary institution at any age), principals, teachers, and employees of an educational agency may file a complaint about a possible breach or improper disclosure of student data and/or protected teacher or principal data using this form. A privacy complaint may be made using this online form or by mailing the form to the district's Data Protection Officer at [insert district address].

## Contact Information:

First Name:	
Last Name:	
Phone Number:	
Email:	
Role:	

## Improper Disclosure or Breach Information:

Date Violation Occurred: <input type="text"/>
Description of Data Compromised: <input type="text"/>
Description of Improper Disclosure or Breach: <input type="text"/>
Additional Information: <input type="text"/>

Send this form the district Data Protection Officer at Jamesville DeWitt CSD, District Office PO Box 606, DeWitt, NY 13214 upon completion.