

MINUTES OF BOARD OF EDUCATION MEETING – June 15, 2020
Via Zoom Meeting

MEMBERS PRESENT

Mrs. Archer
Dr. Corcoran
Mrs. Deforest
Mrs. James-Murad
Mrs. Petrosillo
Mrs. Rhodes
Mrs. Rivera-Ortiz
Mr. Souser
Mrs. Woodcock Dettor
William Guisbond

MEMBERS ABSENT

ADMINISTRATION PRESENT

Dr. Smith, Superintendent
Mr. Decker, Business School Administrator
Mr. Reyes, Assistant Superintendent

Via Zoom, Mrs. Petrosillo called the meeting to order at 7:00 p.m. There was a roll call to confirm all present.

District Strategic Plan

Dr. Smith reviewed the District Strategic Plan through a Power Point Presentation. (See Supplemental Minutes for District Strategic Plan). He reviewed the areas of focus, goals for each area, initiative areas for each goal, and the next steps. He said the Strategic Planning Committee identified the tasks thoughtfully and took into account all the work that needs to be done for this five year plan. Dr. Smith stated that the plan will be communicated to the parents, students and community on the website and maintained as a living document. The management plans will be on the website as well. The management plans will have a space for updates to be recorded. This plan will be presented to the faculty over the course of the summer and the fall. Dr. Smith stated that the development of the management plans and the ability to keep this plan alive becomes the annual goal for the Superintendent. Dr. Smith thanked Lynn Erdle, the University of Rochester and the District Strategic Planning Committee who worked to write the plan.

Mrs. Woodcock Dettor moved and Mrs. James Murad seconded the acceptance of the District Strategic Plan.

Motion carried. (9-0-0).

Mrs. DeForest asked if the timeline and calendar relating to the District Strategic Plan could be shared through regular updates.

Community Comment Time

Due to the virtual nature of the meeting, there was no community comment time. The community was directed to email the Board with any comments. Mrs. Petrosillo stated that she received many emails during the last two weeks regarding defunding the police, the SRO, racism and systemic racism and she has responded to the emails. She also had an email congratulating JD High School staff and Mr. Gasparini for a job well done on the graduation and how special it felt.

Will commented on the Community Comment time during Zoom meetings and said that even though it is working well, if the meetings were to continue to be done via Zoom, could the Community Comment time policy be revised to allow members of the community to join in?

Mrs. Petrosillo stated that although the Community Comment time is not required, we do support it. She will leave this to the current Board to decide.

Approve Minutes of Board of Education Meetings, June 1, 2020

Dr. Corcoran moved and Mrs. Archer seconded the approval of the minutes of the Board of Education meetings of June 1, 2020.

Motion carried (9-0-0).

Claims Auditor Report

Mr. Souser moved and Mrs. DeForest seconded the acceptance of the Claims Auditor Report. (See Supplemental Minutes).

Motion carried (9-0-0).

Recommendations of the CPSE and the CSE

Mrs. Petrosillo asked Dr. Smith for direction in approving the recommendations with one exception, based on an email she received regarding a parental concern on a specific student's recommendation. It was decided to approve all but the one which would be identified confidentially.

Mrs. James Murad moved and Mr. Souser seconded the acceptance of the recommendations of the Committee on Pre-School Special Education and the Committee on Special Education from their meetings on March 6, April 21, 22, 28, 29 and 30, May 1, 5, 6, 7, 11, 12, 13, 18, 19, 20, 21, 26, 27, 28, 29, and June 2, 3, 5, and 8, 2020.

Motion carried (9-0-0).

Superintendent's Personnel Recommendations

Mrs. James Murad moved and Mr. Souser seconded the acceptance of the Superintendent's Personnel Recommendations as follows:

PERSONNEL CHANGES FOR BOARD OF EDUCATION MEETING June 15, 2020

INSTRUCTIONAL

Name and position	Location	<u>Appointments</u>		Effective
		Annual Salary	Cert	
Mary Conroy CSE Chair Part-time (.25)	District Non-publics		Perm SDA	8/17/20-6/26/21
Laura Williams	District		RN	9/2/20-6/30/21

Float Nurse
Part-time (.4)

Sharon Osterdale AIS Math Teacher (gr. 5&6) Part-time (.8)	M.S.	Perm N-6	9/2/20-6/25/21
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Julianne Frechette Physical Therapist Part-time (.6)	District	PT, DPT	9/8/20-6/25/21
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Extra duty assignments/extended teaching 2020-2021

Mentors

Name	Assignment	Stipend
Michelle Batschelet	Mentor (Corrine McAuliffe)	
Jessa Baum	Mentor (Ashley Finlon)	
Sarah Brenno	Mentor (Ivy Starowicz)	
Becki Bourcy	Mentor (Hannah Shockey)	
Amanda Burt	Mentor (Nicole Piontkowski)	
Dan Felser	Mentor (Kara Azria)	
Cheryl Hoosock	Mentor (Megan Keukelaar)	
Maria McNamara	Mentor (Christina Snow)	
Wendy Newman	Mentor (Maria Koster)	
Andrea Ninestein	Mentor (Katie Byrd)	
Sharon Osterdale	Mentor (Sarah Babbles)	
Stephanie Rice	Mentor (Anna Delaney)	
Diane Rushford	Mentor (1/2 yr. for Kelly Pompo and Maureen Lanious-prorated)	
Katie Rybinski	Mentor (Erin Nowicki)	
Janet Thomas	Mentor (Josh Coles)	
Heather Volyanik	Mentor (Nujoud Makhoul)	

Extra duty assignments/extended teaching 2020-2021

Intramural Coaching

Name	Assignment	Stipend
Jessica Duerr	Capture the Flag, Intramural Substitute Coach	
Dan Glazier	Wiffle Ball	
Mitzi Longway	Pillow Polo, Capture the Flag	
Pat Swatzke	Wiffle Ball and Pillow Polo	

Request for Leave

Name and position	Location	Type of Leave	Effective
Julianne Frechette Physical Therapist	District	Parental Leave (Paid &Unpaid)	9/3/20-12/4/20

Change in Status

Name and position	Location	Reason	Effective
Samantha Ross Science Teacher Involuntary Reduction	H.S.	From Full-time To: 0.7	6/30/20

Ivy Starowicz K-6 Classroom Teacher Involuntary Reduction	JES	From: Full-time To: 0.0	6/30/20
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NONINSTRUCTIONAL

Appointments

Name and position	Location	Salary	Effective
Mark Michael School Bus Driver	Transportation		9/8/20

Change in Status

Name and position	Location	Reason	Effective
Kathleen Deehan Teacher Aide Involuntary Reduction	JES	From: Full-time To: 0.0	6/30/20
Kathleen Durkin Teacher Aide Involuntary Reduction	JES	From: Full-time To: 0.0	6/30/20
Marangelie Mercado Teacher Aide Involuntary Reduction	H.S.	From: Full-time To: 0.0	6/30/20
H. Sheila Schweitzer Teacher Aide Involuntary Reduction	TES	From: Full-time To: 0.0	6/30/20
Elizabeth Stephens Teacher Aide Involuntary Reduction	TES	From: Full-time To: 0.0	6/30/20

Motion carried. (7-2-0). Mrs. Rhodes and Mrs. Rivera-Ortiz opposed.

Mrs. Petrosillo asked if the stipends for mentors were pro-rated and Dr. Smith responded no, the stipends were for the full year as the vast majority of the mentoring takes place in the beginning of the year but mentoring continued throughout the year.

Mrs. Rivera-Ortiz asked if there was a formal program around the mentor relationship and Dr. Smith responded yes, the expectation is to accomplish the mentor program during the year. She also asked if we are required to pay a mentor per the contract and Dr. Smith responded yes and that we are also required as a school district to provide a mentor for first year teachers. Mrs. Rivera-Ortiz said she wondered if the Strategic Plan and areas of focus are part of the mentoring program. Dr. Smith stated that the building level leaders and instructional leaders have primary responsibility for communicating the goals of the buildings and the district. Mrs. Rivera-Ortiz said she thinks it should still be part of the mentoring program.

Approve 2020-2021 Board Meetings Calendar

Dr. Smith presented the Board with the 2020-2021 Board Meetings Calendar. (See Supplemental Minutes).

Mrs. Petrosillo suggested that a note be made on the calendar to indicate meetings would be via Zoom until further notice. Mrs. DeForest asked if there be two meetings in September. Dr. Smith responded two Mondays in September are days that school is not in session. Mrs. Archer agreed with Mrs. DeForest, supporting an additional meeting in September. Mrs. Rivera-Ortiz, stated she believes there is a high volume of meetings scheduled and with no back to school plan yet, another meeting in September would be a burden. Dr. Corcoran agreed and stated there are several months with three meetings. She agrees that there is a lot of work to be done, but tricky to add another day. Mr. Souser agreed with Mrs. Rivera-Ortiz and Dr. Corcoran. Mrs. DeForest stated she is comfortable with that. Mrs. Petrosillo asked Mrs. Archer if she is comfortable with only one meeting for the reasons mentioned and she said yes.

Mrs. James Murad moved and Dr. Corcoran seconded the approval of the 2020-2021 Board Meetings Calendar.

Motion carried (9-0-0).

Districtwide School Safety Team

Dr. Smith explained that the regulations regarding the District Safety Plan requires that the plan be presented with a 30 day waiting period and then approved by the Board before being submitted to the Commissioner of Education. The District needs to appoint a District Safety Team to review the plan. The District Safety Plan outlines responses to emergencies and contingencies and identifies strategies to coordinate school district and local and county resources in the event of such incidents or emergencies. Dr. Smith reviewed the list of members and noted that the new Asst. Superintendent for Curriculum, Instruction and Equity will also be on the list. (See Supplemental Minutes). Dr. Smith stated that given the unrest in the country and the recent calls and emails received regarding reviewing the relationship with the School Resource Officer, the review will be challenging. Dr. Smith asked the Board to approve the School Safety Team so the work of reviewing the Safety Plan can begin. He said with the current timeline the Board may need to approve the Safety Plan while in the process of reviewing the relationship between the District and the SRO.

Mrs. Rivera-Ortiz asked how we get students and parents involved and how do we manage the 30 day period. Dr. Smith stated there is a parent representative from each building. He said that putting students on the Safety Team is challenging as plans are confidential. They will find a way to inform the plan with student input. He also said there will be a public hearing and then the 30 day waiting period will be exercised. She asked if the equity expert will be our new Asst. Superintendent and will he be in place by then and Dr. Smith stated yes.

Mrs. Petrosillo asked Dr. Smith to explain that this is not the same team that will be working on the re-entry and Dr. Smith explained that the re-entry planning group is made up of administrators and directors with the specific task of planning for re-entry to school.

Dr. Corcoran voiced her concern about how the building level parent representative is chosen and if it is equitable. She said while we are using the Asst. Superintendent for Equity to help with the Safety Plan, we will also need equity experts given the current climate.

Will asked why the SRO is not on the list, and would the Town of DeWitt designee be associated with that. Dr. Smith responded yes. Will stated that given everything that is going on, we should really figure out a way to get student input and because there will not be a student Board member sitting in at that time, he is urging the other Board members to find a creative way to do this.

Mrs. DeForest asked how the timeline would affect the Town of DeWitt. Dr. Smith explained the contract with the SRO expires at the end of June. Dr. Smith will reach out to the Town of DeWitt before we sign a new MOU and also get some time to discuss options with the Board.

Dr. Corcoran circled back to the parent representatives and really wants to streamline the process and get new voices on the team.

Mrs. Petrosillo said she was not comfortable approving without knowing how parents would be chosen or without knowing how student input would be brought into the plan. Dr. Smith said we can approve with adding the comments. He also said that we will need to make sure that the building representatives have the expertise to add to the team and to the conversations. He believes the student input is critical especially with the SRO.

Mrs. Archer said her sentiments echo what has already been said.

Mrs. DeForest said she believed we needed an equity expert whether through the Metro Center or otherwise to help out with the decisions.

Mrs. Rivera-Ortiz commented that with many issues that have come to light, how do we filter this information to the team and make sure they address it? Who determines if a parent has expertise? Dr. Smith stated we will look at parents currently serving on building team and if they have the expertise and if they are comfortable serving on the Districtwide Safety Team and we will need to look into the background of the person to see if they have expertise.

Dr. Corcoran said she didn't think parents need to be experts, but it is important that we are giving them more opportunities to be involved.

Mrs. Rhodes stated that we need to make sure this is an opportunity for everyone and take advantage of the diverse perspectives that we have.

Mrs. Petrosillo asked if the plan would come back to the meeting in July and Dr. Smith stated it will come back to the Board this summer.

Mrs. Rhodes asked about the roles of the team and Dr. Smith stated we met the requirements and customized them slightly to include other members that we feel are important. For example, a business official was not included, but we feel that role is important.

Mrs. James Murad moved and Dr. Corcoran seconded the approval of the Districtwide Safety Team.

Motion carried. (9-0-0).

Policy Review – First Reading

The following policies came to the Board for a first reading:

- 5710 - [Transportation Program](#)
- 5730 - [School Bus Safety](#)
- 5731 - [Idling School Buses on School Grounds](#)

Mrs. Rivera-Ortiz stated that in Policy # 5731, Idling of School Buses, the use of vendors did not change the policy but it would be a change in process.

Will asked how is this enforced and Mr. Decker stated that drivers go through training twice a year.

Mrs. Petrosillo asked if the policy should say cameras are installed to keep the students safe. Mr. Decker replied that we do have a policy relating to security cameras.

Dr. Smith stated that the policy for bus cameras was slated to be reviewed tonight but it was pulled.

There were no significant changes.

Policy Review – Second Reading

The following policies came to the Board for a second reading:

- 5681 – [School Safety Plans](#)
- 5683 – [Fire and Emergency Drills, Bomb threats and Bus Emergency Drills](#)
- 5690 – [Exposure Control Program](#)
- 5692 – [Human Immunodeficiency Virus \(HIV\) Related Illnesses](#)

Mrs. Rivera-Ortiz stated that the second readings are ready for approval with no updates from the first readings.

Mrs. Archer moved and Mr. Souser seconded the approval of Board Policies 5681, 5683, 5690 and 5692.

Motion carried. (9-0-0).

Review and Discussion of Topics for Future Meeting

Mrs. Petrosillo provided the results of the survey that Mrs. DeForest put together for the Topics of Future Meetings. Mrs. DeForest explained how the results were tallied. Mrs. Petrosillo stated that the results of the survey will be used as future Board topics to be discussed. Mrs. Rivera-Ortiz stated that the events of the last four months might frame a different perspective on these topics and we might need to think about the topics differently. Mrs. DeForest thanked Mrs. Petrosillo for keeping us on track in this regard.

Superintendent's Report

Dr. Smith read a statement regarding his goals and self assessment. He shared his action plans and evidence of achievement. He stated that it is important to him to share his goals and how they are connected to the Strategic Plan. He feels that it is a more accountable way of doing things and looks forward to working with the Board during the summer.

Mrs. Petrosillo thanked Dr. Smith for his transparency in sharing the goals publicly. She also went over the process of how the Board is required to provide Dr. Smith with an evaluation and she will share the document he presented with the Board so that they can complete their annual evaluation. Dr. Smith shared with the Board the graduation plans that had come together over the last few days. The High School administration put together a graduation film which included seniors walking to receive their diplomas. This was professionally filmed and edited and will be available on June 21st. He thanked Mr. Gasparini and Mr. Keenan and all the other staff who worked hard to bring this together. Dr. Smith also said Mr. Gasparini was working with the students to come up with another event, possibly on June 28. Dr. Smith shared information about the ballot counting date for the Budget Vote and thanked all the volunteers in advance for their help. Dr. Smith said voter turnout was much higher than normal. He also stated that the District has been planning for the fall and has launched the thoughtexchange to help identify and inform planning for reentry. He said this is also being done regionally with task forces set up by the Commissioner of Education.

Board President's Report

Mrs. Petrosillo shared some reflections on her years of service on the Board. She said she was part of the Board that helped save Mr. Hartley's position, and part of the Board that implemented the turf field. She was part of the Board that saved the Chinese program the first time and part of the Board that added elementary counselors. She has been part of the Board that over the last year, has added professional development for teachers to help support them and also hired the new Asst. Superintendent for Curriculum, Instruction and Equity. She said she leaves sustainability undone and hopes that the future Board president will support that. She said please communicate, over communicate with social media, and continue to be transparent. She said to listen to what people who come to the meetings and email are saying. Lastly, she suggested that it is necessary to leverage the student representative.

Student Representative Report

Will Guisbond provided reflections on his time as an ex-officio student Board member. He thanked Dr. Smith, Mr. Gasparini and Mr. Keenan for the phenomenal graduation ceremony. Will reviewed his goals and outcomes from his time on the Board. He talked about the importance of communication and said he outlined his objectives to set the foundation for the next student Board member in a letter. Will shared his personal reflections and lessons learned as well as issues students are passionate about going forward. He offered best wishes to the Board and thanked everyone.

Dr. Corcoran thanked Will and shared that it had been a tremendous experience to have him as a member of the Board.

Unfinished and Continuing Business

Dr. Corcoran gave the Board an update on the Facilities Committee. She said the Committee met with the architects this morning and it was important to note that the project is still on track. She said that teacher feedback was brought in for the renovations at the High School and Middle School, and the next step will be to bring in student feedback.

Mrs. DeForest thanked Diane Ennis and Laura Bond for coordinating the Senior Awards. She also thanked Beth Quackenbush who produced two choral releases, which were fabulous. They can be found by searching YouTube.

At 9:37, Dr. Corcoran moved and Mr. Souser seconded the motion to adjourn the meeting to Executive Session to discuss employee litigation

Motion carried (9-0-0).

At 10:00, p.m., Mr. Souser moved and Dr. Corcoran seconded the Executive Session be adjourned.

Motion carried (9-0-0).

Mrs. Woodcock Dettor moved and Dr. Corcoran seconded the following resolution:

**RESOLUTION OF THE BOARD OF EDUCATION
OF THE JAMESVILLE-DEWITT CENTRAL SCHOOL DISTRICT**

IT IS HEREBY RESOLVED that the Board of Education of the Jamesville-DeWitt Central School District (the "District") approves the Settlement Agreement between the District and Patricia Ansley and authorizes the Superintendent of Schools to sign the Settlement Agreement on behalf of the District.

Dated: June 15, 2020

Motion carried (9-0-0).

At 10:02, p.m. Mrs. Petrosillo moved and Mr. Souser seconded the meeting be adjourned.

Motion carried (9-0-0).

Respectfully submitted,

Timothy Decker

BOARD APPROVED: 7/13/20