

**MINUTES OF BOARD OF EDUCATION MEETING – June 1, 2020**  
**Via Zoom Meeting**

<b>MEMBERS PRESENT</b>	<b>MEMBERS ABSENT</b>	<b>ADMINISTRATION PRESENT</b>
Mrs. Archer Dr. Corcoran Mrs. Deforest Mrs. James-Murad Mrs. Petrosillo Mrs. Rhodes Mrs. Rivera-Ortiz Mr. Souser Mrs. Woodcock Dettor William Guisbond		Dr. Smith, Superintendent Mr. Decker, Business School Administrator Mr. Reyes, Assistant Superintendent

Via Zoom, Mrs. Petrosillo called the regular meeting to order.

Mrs. Rhodes made a motion to recognize and stand in solidarity with George Floyd and other victims of racism and police brutality, as well as motion to amend the Agenda to include a discussion on a public statement to the District’s response.

Dr. Corcoran moved and Mrs. Archer seconded the Motion to Amend the Agenda.

Motion carried (9-0-0).

A moment of silence was observed.

Mrs. Rhodes stated that the District’s statement should be specific and brief and underline actions the District will take going forward.

Will thanked the Board and Dr. Smith for quick responses. He said it was very meaningful to him as well as many students from whom he has received feedback. He appreciated the draft and the language in the draft, but he agrees that it needs to be more targeted and more specific.

Mrs. Archer asked for language that reflects collective responsibility to seek equity and justice.

Mrs. Corcoran echoed Will’s statement.

Mrs. DeForest asked if we have considered language from the Strategic Planning document and the Diversity, Equity and Inclusivity subcommittee.

Mrs. James Murad stated she was fully in support of sending out a message to the community

**Community Comment Time**

Due to the virtual nature of the meeting, there was no community comment time. The community was directed to email the Board with any comments.

**Approve Minutes of Board of Education Meetings,  
May 11, 2020**

Mr. Souser moved and Mrs. DeForest seconded the approval of the minutes of the Board of Education meeting of May 11, 2020.

Motion carried (9-0-0).

**Superintendent's Personnel Recommendations**

Dr. Corcoran moved and Mrs. Archer seconded the approval of the Superintendent's Personnel Recommendations as follows:

**PERSONNEL CHANGES FOR BOARD OF EDUCATION MEETING May 11, 2020**

***INSTRUCTIONAL***

**Appointments**

<b>Name and position</b>	<b>Location</b>	<b>Annual Salary</b>	<b>Cert</b>	<b>Effective</b>
Nathan Franz Asst. Supt. of Curriculum, Instruction and Equity New Position	District		Prof. SDL	7/1/20

**Request for Leave**

<b>Name and position</b>	<b>Location</b>	<b>Type of Leave</b>	<b>Effective</b>
Lynette Neumann Speech Language Pathologist	MS	Parental Leave (Unpaid)	9/1/20-6/25/21

**Request for Retirement**

<b>Name and position</b>	<b>Location</b>	<b>Effective</b>
Teresa DeRollo Teaching Assistant	MS	6/30/20
LeeAnn Wright Teaching Assistant	HS	7/1/20

**Mrs. Rivera-Ortiz left the meeting (internet connection was frozen) at 8:29.**

Motion carried. (7-1-0). Mrs. Rhodes opposed.

Following approval of the motion, Dr. Smith announced the hiring of Nate Franz as the Assistant Superintendent of Curriculum, Instruction and Equity. Dr. Smith shared Mr. Franz's background and experience and the importance that this position will have in moving the District forward to accomplish goals outlined in the Strategic Plan.

## **Approve Inspectors of Election**

Mrs. James Murad moved and Mr. Souser seconded approval of the following Inspectors of Election for the District Budget Vote and Board of Education election:

Jonathan Adler, Kate Adler, Erin Brodsky, Dixie Blackley, Jean Carter, Mary Cooper, Michaela Cooper, Karie Cottrell, Kelley DeMarchi, Etta Kay Dewey, Nadine Dye, Michaela Fay, Samantha Guisbond, Sharon Halpin, Jordan Hardy, Tish Hauser, Lisa Howe, Robert Hughes, Karen Kirnie, Michele Kretsch, Marianne Vacchiano, Danielle Lambert, Ronna Louise, Michael McSherry, Jackson Phillips, Cher Rapp, Michael Raulli, Mary Relihan, Rachel Ricciardiello, Jody Ridzi, Nancie Romano, Max Ruckdeschel, Christi Sada, Michelle Saroney, Linda Schellinger, Shyla Smith, Sue Smith, Sue Sturgeon, Cora True Frost, and Rachel Wagner.

Motion carried (8-0-0).

### **Mrs. Rivera-Ortiz rejoined the meeting at 8:29 p.m.**

Dr. Corcoran moved and Mrs. Woodcock Dettor seconded the approval to authorize OCM BOCES to provide the following programs:

#### **EQUIVALENT OF ATTENDANCE PROGRAM**

This agreement will remain in force unless a request is submitted by the school district to terminate the agreement thirty (30) days from the date of notification. The Onondaga-Cortland-Madison Board of Cooperative Educational Services agrees to provide the Equivalent of Attendance Program for residents of the district who are:

- (a) 18-20 years old and attend instruction at sites throughout the counties; and
- (b) attend the program as approved by the district's E.O.A. designated contact person.

The training is in the High School Equivalency Program, Basic Education Instruction, English as a Second Language. This agreement will be null and void if the Onondaga Cortland-Madison BOCES fails to have the program approved by the New York State Education Department. The billing for this program will be once a year. The amount of billing shall be equal to the district's E.O.A. contact hours at \$6.00 per hour.

The BOCES shall assume responsibility for the attendance of the students and any inaccuracies or penalties a District may suffer shall be paid by the Onondaga-Cortland-Madison Board of Cooperative Educational Services.

#### **EMPLOYMENT PREPARATION EDUCATION PROGRAM**

This agreement will remain in force unless a request is submitted by the school district to terminate the agreement thirty (30) days from the date of notification. The Onondaga-Cortland-Madison Board of Cooperative Educational Services agrees to provide the Employment Preparation Education program for residents of the district who are twenty-one (21) years or older. The education includes high school equivalency (Adult Basic Education, Adult Secondary Education, Home Study, National External Diploma Program), Basic Education, Life Skills, Occupational Training, Work Experience, and

English as a Second Language. This agreement will be null and void if the OCM BOCES fails to have the program approved by the New York State Education Department.

**ONONDAGA-CORTLAND-MADISON BOCES  
Adult and Continuing Education Resolution**

**RESOLVED** that the Board of Education of the Jamesville-DeWitt Central School District authorizes the Onondaga-Cortland-Madison Board of Cooperative Education Services to operate Cooperative Adult and Continuing Education programs at no charge to the district; without affecting their right to operate district programs.

**WHEREAS** school districts are authorized to provide Adult and Continuing Education programs in a consortium administered by their BOCES, and

**WHEREAS** the number of enrollees in certain programs in a single school district does not warrant the operation of those programs, and

**WHEREAS** there is ample evidence that there is a sufficient demand among adults in the supervisory district to support self-sustaining instructional programs,

**THEREFORE** let it be resolved that the Jamesville-DeWitt Central School District authorizes the Onondaga-Cortland-Madison BOCES to operate a self-sustaining Adult and Continuing Education Comprehensive Program, during the 2019-2020 school year at no charge to the district.

Motion carried. (9-0-0).

**Approve Annual Cooperative Bidding Resolution Notification**

Mrs. Rivera-Ortiz moved and Mrs. Woodcock Dettor seconded the approval of the Annual Cooperative Bidding Resolution Notification with OCM BOCES. (See Supplemental Minutes).

Motion carried (9-0-0).

**Approve Revised 2019-2020 School Calendar**

Mrs. Archer moved and Dr. Corcoran seconded the following resolution to approve the revised 2019-2020 School Calendar:

**RESOLUTION**

**Whereas**, on March 7, 2020, by Executive Order 202 Governor Andrew Cuomo declared a state of emergency in New York to address the outbreak of COVID-19; and

**Whereas**, by subsequent Executive Orders 202.4, 202.11, 202.13, 202.14, 202.18 and 202.26 (“the Executive Orders”), Governor Cuomo ordered that all schools in New York State be closed through the end of the 2019-2020 school year; and

**Whereas**, the Executive Orders required that schools throughout New York State provide remote, alternative instruction to students during the school closures and on days in which school was not scheduled to be in session pursuant to the 2019-2020 Jamesville-DeWitt school calendar approved by the Board of Education; and

**Whereas**, as a result of the inclusion of these previously unscheduled instructional days, Jamesville-DeWitt students shall complete the required number of instructional days for the 2019-2020 school year as of June 18, 2020.

**Now therefore**, the Board of Education hereby resolves to amend the 2019-2020 school calendar as follows:

- April 6, April 7, April 8, April 9, April 10, 2020 are to be considered student instructional days
- The last day of attendance for all students shall be June 18, 2020

Motion carried (9-0-0).

### **Policy Review – First Reading**

The following policies came to the Board for a first reading:

- 5681 - [School Safety Plans](#)
- 5683 – [Fire and Emergency Drills, Bomb threats and Bus Emergency Drills](#)
- 5690 – [Exposure Control Program](#)
- 5692 – [Human Immunodeficiency Virus \(HIV\) Related Illnesses](#)

The following policies came to the Board for a second reading:

- 3420 - [Non- Discrimination and Anti-Harassment in the District](#)
- 5610 – [Insurance](#)
- 5620 – [Fixed Asset Inventories, Accounting and Tracking](#)
- 5630 – [Facilities: Inspection, Operation, and Maintenance](#)
- 5631 – [Hazardous Waste and Handling of Toxic Substances by Employees](#)
- 5632 – [Pest Management and Pesticide Use](#)
- 5640 – [Smoking/Tobacco Use](#)
- 5650 – [Energy Conservation and Recycling in the Schools](#)
- 5660 – [Meal Charging and Prohibition Against Meal Shaming](#)
- 5670 - [Records Management](#)
- 5671 – [Disposal of Consumer Report Information and Records](#)
- 5672 – [Information Security Breach and Notification](#)
- 5673 – [Employee Personal Identifying Information](#)
- 5674 – [Data Networks and Security Access](#)
- 5675 – [Student Grading Information Systems](#)
- 5676 – [Privacy and Security For Student Data and Teacher and Principal Data](#)

Mrs. Petrosillo asked if Policy #5690 Exposure Control was in the old manual and if HIV was in it. Mrs. Rivera-Ortiz stated we did have that one.

Mr. Souser asked if Policy #5690 will address exposure controls for what we will be dealing with going forward. He said this policy refers to blood borne pathogens and COVID is not blood borne but a cause for exposure.

Mrs. James Murad stated that federal regulation requires this policy but going forward there will probably be something added in the future.

Mrs. Rivera-Ortiz asked if the Board thinks the policy could serve a duo purpose for what we are going through now. Dr. Smith stated that is probably a question for the policy service.

Mrs. Rivera-Ortiz said Policy #3420 was brought back after a recommendation to clarify the wording of classes of coverage editing domestic status. She hoped this met the expectation.

Mrs. Rhodes moved and Dr. Corcoran seconded the approval of Board Policies 3420, 5610, 5620, 5630, 5631, 5632, 5640, 5650, 5660, 5670, 5671, 5672, 5673, 5674, 5675, and 5676.

Motion carried (9-0-0).

### **Superintendent's Report**

Dr. Smith reviewed the ballot counting process after hearing concerns about maintaining the anonymity of voters. He provided a step by step process which outlined the opening, unfolding and tabulating of the ballots. He was exceptionally pleased with all the volunteers and hoped the tabulations would be completed by the end of the evening on the date the votes are counted.

Mrs. DeForest asked about what checks and balances would be done for the entry of information in a final tally of the votes. Dr. Smith stated that each inspector will have a tabulation sheet for each bundle. The bundle will be reviewed by two inspectors and the tabulation sheets stapled together. The lead inspector will monitor the process. Any discrepancies will go back to the inspectors to re-tabulate.

Mr. Souser asked about what to do if someone made a mistake and resealed the certification envelope. Mr. Decker said they could initial that they opened and resealed. Dr. Smith suggested they call for a new certification envelope.

Mrs. Petrosillo asked if Dr. Smith will reach out to candidates after the election and he said he would contact all candidates.

Mrs. Petrosillo asked what happens to ballots that have a vote for Diane Bates. Dr. Smith stated that we were required to keep her name on the ballot. He said the votes for her would not be counted.

Dr. Smith spoke to the Board about graduation and the difficult situation that we, as well as other districts across the state are currently in. He has been working with Mr. Gasparini to put together a meaningful way to honor and celebrate our seniors. After many ideas had been discussed, it was decided that the appropriate way to honor the graduates will be to pre-record graduation. This will be a professional company hired to record speeches and students walking across the stage. He said,

although it is not ideal, it will allow for students to be individually recognized and would provide each graduate with a lasting memento. Mr. Gasparini is working out the details and will be sending a letter in the next day or so.

Mrs. Petrosillo asked if the Board will be a part of the graduation and Dr. Smith said, no due to the social distancing guidelines. Mrs. DeForest thanked Mr. Keenan for meeting weekly to keep students informed. She said she greatly appreciates it.

Will stated that he agreed with Mrs. DeForest and thanked Dr. Smith. He said appreciated the work as well as keeping them informed.

Dr. Smith provided the Board with an update on enrollment. (See supplemental minutes). Mrs. Archer asked if registration is only done electronically and Mr. Reyes responded that face to face appointments can be made. Mrs. Rhodes asked if we have analyzed numbers and Dr. Smith responded that the enrollment decrease is at a slower rate than the county population decrease. Mr. DeForest asked what we are doing to welcome students, and are we remotely screening. Dr. Smith stated that right now, we are discussing screening students in the fall. Mrs. DeForest asked if Dr. Smith could provide a monthly report of enrollment numbers with diversity and demographics, so as to be sure to meet the needs of all students.

Dr. Smith stated that the district has begun to plan for the fall, taking on the barriers to the virus but not education. He said they are looking at a number of possible scenarios. He said that guidance is needed on all aspects and they are running into the limits of how far you can plan. He said they are waiting for more guidance from the Governor. We have begun ordering materials such as cleaning supplies and nurses' supplies, things that are needed regardless of the situation. He said that he will ask for input regarding the reentry plan and will put together a group to help with that. Dr. Smith stated he is involved in a small group of superintendents that work with architects and there have been high level discussions regarding physical spaces. There is much more to come and he will continue to update.

Mrs. Rhodes asked what we are doing to plan for students' social emotional needs. With regard to planning for next year, Mrs. Menapace is working with her leadership group on social emotional learning to identify and monitor those students who need extra help and planning for multiple tiers of support to help all students, who will be walking back through the doors after six months.

Will asked about what can be done for students who may not be able to afford PPE, to make sure everyone has resources. Dr. Smith responded, the supplies and materials that are being purchased, will be looked at in different tiers, and the planning will be such that everyone will be provided with the necessary equipment.

Mrs. Rivera-Ortiz asked for insight on what other buildings are doing to end the year. Dr. Smith said that Mr. Eldridge is working on a virtual moving up ceremony at the Middle School and putting together a video production to be sent to all fourth graders. Dr. Corcoran shared what would be happening at Jamesville Elementary School, a socially distant parade where the students can say goodbye for the summer and she appreciated the opportunity.

Mrs. Rivera-Ortiz asked how the community will be involved in planning for the fall and the timeline. Dr. Smith said he wanted to reach out with the thoughtexchange for comments and concerns regarding reentry.

Dr. Smith said Mr. Gasparini has targeted September 24<sup>th</sup> for student elections for student government and the election of the ex-officio student member of the school board. He said the job description is available for those interested and we will target the first meeting in October to have that member seated. He also reminded everyone that the virtual performance of *No Exodus* will take place on June 7<sup>th</sup> and all profits will go to the CNY Arts for children to attend art and music camp. Will thanked Dr. Smith for publicizing this production and said that it was an incredible and intricate production which was written by a senior student and background music all written by students as well. Mrs. Petrosillo asked how to access the production.

### **Board President's Report**

Mrs. Petrosillo summarized a few emails she has had since there is no community comment time. She had some questions regarding the snow plow/dump truck proposition and why it is so expensive. She asked if it was more like a Town of DeWitt snow plow, and Mr. Decker responded yes. She said she has been in touch with Will and Dr. Corcoran regarding the Sierra Club and she has been informed that the New York State Truck Voucher Incentive Program would reimburse the district for the cost of setting up and the acquisition of electric busses. They are trying to work with the board in considering this. Mrs. Petrosillo encouraged everyone to vote with their mail in ballots. She thanked Will and all the Board members who contacted her about putting out a statement regarding incidents of racial violence.

### **Unfinished and Continuing Business**

Mrs. Rhodes stated that she hopes that we will be bringing forward topics to be discussed, at the next Board meeting and that the Strategic Plan will be brought forward and discussed.

Will asked Dr. Smith if the Metro Center will be doing staff training in the summer and Dr. Smith responded although they were in favor of doing the work in person, he has connected with them and is in the process of getting professional development set up in summer and the fall, regardless of how it looks, virtually or in person.

Mrs. Rivera-Ortiz commented about our reentry in the fall and policy/research that is being worked on that Will had emailed her about. Will said this is part research, part policy and part brief, which was created by The Greater Good Initiative, which is a group of high school students which formed a few months ago to create policy to react to the various changes as a result of the pandemic. One of our students wrote a good portion of the policy. This student would be happy to share information with the Board. Dr. Corcoran said she was super impressed with what our kids are doing.

Mr. Souser wanted to acknowledge Will and the hard work and level of maturity he has brought to the Board. He said we are collectively better for having Will join us on the Board. He thanked him and wished him the best.

At 10:17 p.m., Mrs. James Murad moved and Mrs. Rhodes seconded the meeting be adjourned.

Motion carried (9-0-0).

Respectfully submitted,

Timothy Decker

**Board Approved: 6/15/20**