

MINUTES OF BOARD OF EDUCATION MEETING – July 8, 2019

MEMBERS PRESENT

Mrs. Archer
Dr. Corcoran
Mrs. DeForest
Mrs. James-Murad
Mrs. Petrosillo
Mrs. Rhodes
Mrs. Rivera-Ortiz
Mrs. Woodcock Dettor

MEMBERS ABSENT

Mr. Souser

ADMINISTRATION PRESENT

Dr. Peter Smith, Superintendent of Schools
Mr. Decker, School Business Administrator
Mr. Reyes, Assistant Superintendent

Mrs. Petrosillo called the regular meeting to order at 7:29 p.m. Others in attendance were Will Guisbond, Rachel Gilchrest, Christiana Semabia and Ann Wright.

Mrs. Rhodes moved and Mrs. Archer seconded the regular meeting be adjourned to Executive Session for the purpose of discussing ongoing litigation at 7:30 p.m.

Motion carried (8-0-0).

Dr. Corcoran moved and Mrs. Woodcock Dettor seconded the Executive Session be adjourned to the Regular Meeting at 7:50 p.m.

Motion carried (8-0-0).

Motion to Add Item to Agenda

Mrs. Woodcock Dettor moved and Mrs. Rivera-Ortiz seconded the motion to add an agenda item, *Resolution to Authorize Legal counsel to file an appeal on behalf of Jamesville-DeWitt Central School District.*

Motion carried (8-0-0).

Community Comment Time #1

No comments.

Minutes of June 17, 2019 Meeting

Dr. Corcoran moved and Mrs. Rhodes seconded the approval of the Minutes of the June 17th Board Meeting.

Motion carried (5-0-3). Mrs. DeForest, Mrs. Murad and Mrs. Archer abstained.

Warrants and Expense Report

Mrs. Petrosillo reviewed the warrants and expense report and moved their acceptance, seconded by Dr. Corcoran.

Motion carried (8-0-0).

Recommendations of the CPSE and CSE

Mrs. DeForest moved and Mrs. Murad seconded the acceptance of the recommendations of the Committee on Pre-School Special Education from their meetings on June 7 and 12, 2019 and the recommendations of the Committee on Special Education from their meetings on May 7, 14, and June 6, 7, 10, 11, 12, 13, 17, 18, 19, 21, 24, 25, and 26, 2019.

Motion carried (6-2-0). Mrs. Rhodes and Mrs. Rivera-Ortiz opposed.

Superintendent's Personnel Recommendations

Mrs. Murad moved and Mrs. Woodcock Dettor seconded the approval of the Superintendent's Personnel Recommendations as follows:

INSTRUCTIONAL

Name and position	Location	<u>Appointments</u> Annual Salary	Cert	Effective
Corrine McAuliffe Art Teacher Probationary Appointment (3 yrs) Replacing F. Carapella	MD & JES		Prof. Visual Arts	9/3/19
Laura Williams Float Nurse Part-time (.4)	District		RN	9/3/19-6/30/20
Elizabeth Marshall Teaching Assistant Probationary Appointment (4 yrs) New Position - Increased Enrollment	M.S.		TA	9/3/19
Jennifer Paul Teaching Assistant Probationary Appointment (4 yrs) New Position – Increased Enrollment	M.D.		TA	9/3/19

Extra duty assignments/extended teaching 2019-2020

Jamesville Elementary

Name	Assignment	Stipend
Kristin Middleton	Bus Dismissal Supervisor	
Carol Sluis	Bus Dismissal Supervisor	

Extra duty assignments/extended teaching 2019-2020

Middle School

Name	Assignment	Stipend
Molly Anthony	Math Department Chair	
Anastasia Arriaga	5/6 Set Production	
Anastasia Arriaga	7/8 Set Production	

John Barlow	7/8 Problem Solving
John Barlow	Cafeteria Supervision – 7 th grade
Justin Bird	Good Time Singers
Justin Bird	Cafeteria Supervision – 8 th grade
Justin Bird	7/8 Musical Director
Carol Lynn Boice	5/6 Community Service
Keith Bryant	Bus Supervision - pm
April Butler	Cafeteria Supervision – 8 th grade
Robin Carruthers	5/6 Musical Director
Anna Endreny	Science Department Chair
Laurie Fabian	Bus Supervision – pm
Linda Gangemi	MS Math Team
Kim Giammichele	Cafeteria Supervision – 5 th grade
Dan Glazier	Cafeteria Supervision – 6 th grade
Anthony Greene	MS Jazz Ensemble
Anthony Greene	7/8 Musical Instrumental Director
Lisa Kerwin	5/6 Problem Solving
Ken Kline	Cafeteria Supervision – 8 th grade
Jeff Loan	Cafeteria Supervision – 7 th grade
Sharon Osterdale	Cafeteria Supervision – 6 th grade
Kristen Panzetta	MS Fiddles on Fire
Tracy Parker	7/8 Student Council
Melissa Quinn	5/6 Student Council
Kitty Robinson	LOTE Department Chair
Pat Sawatzke	Bus Supervision – am
Pat Sawatzke	Cafeteria Supervision – 6 th grade
Kari Sebast	7/8 School Spirit
Kari Sebast	Cafeteria Supervision – 8 th grade
Kari Sebast	Social Studies Department Chair
Audra Sixberry	MS Intramural Coordinator
Amy Spitzer	7/8 Community Service
Amy Spitzer	MS Newspaper
Amy Spitzer	Cafeteria Supervision – 7 th grade
Andy Starowicz	Cafeteria Supervision – 5 th grade
Denise Stillitano	ELA Department Chair
Kurt Sweeney	5/6 School Spirit
Kurt Sweeney	Bus Supervision – am
Kurt Sweeney	Cafeteria Supervision – 5 th grade
Paul Valentino	Pool Director

Extra duty assignments/extended teaching 2019-2020

Moses-DeWitt

Name	Assignment	Stipend
Brett Bartholomew	Student Supervision	

Extra duty assignments/extended teaching 2019-2020

Coaching – Fall Season

Name	Assignment	Stipend
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Eric Ormond	Varsity Football Head Coach
Andrew Cottet	Varsity Football Assistant Coach
Dennis Schahczenski	Varsity Football Assistant Coach
John Barlow	JV Football Head Coach
Patrick Gillette	JV Football Assistant Coach
Jim Tuck	JV Football Assistant Coach
Jeff Cantor	Modified Football Coach
Kurt Sweeney	Modified Football Coach
Hayley Nies	Varsity Girls Soccer Head Coach
Rebecca Peter	Varsity Girls Soccer (Volunteer)
Bernadette Dzickaniec	JV Girls Soccer Head Coach
Justin Bird	Modified Girls Soccer Coach
Melissa Quinn	Modified Girls Soccer Coach
Dan Law	Varsity Boys Soccer Head Coach
Paul Krause	JV Boys Soccer Head Coach
Jamie Archer	Modified Boys Soccer Coach
Dave Bunyan	Modified Boys Soccer Coach
Robert Bewley	Varsity Girls Swimming Head Coach
Joseph Amedro	Varsity Girls Swimming Assistant Coach
George McNamara	Varsity Girls Swimming Assistant Coach (Volunteer)
Tracey Fishkin	Varsity Gymnastics Head Coach
Elyssa Rosenbaum	Varsity Gymnastics Assistant Coach
Eugene Sul	Varsity Girls Tennis Head Coach
Joe Goldberg	JV Girls Tennis Head Coach
James Lawton	Varsity Girls Cross Country Head Coach
Emily Rowles	Varsity Boys Cross Country Head Coach
Michele Maciejewski	Modified Boys Cross Country Coach
Nancy Raicht	Modified Girls Cross Country Coach
Caitlyn Lawless	Modified Boys/Girls Cross Country Coach (Volunteer)
Paul Valentino	Varsity Boys Golf Head Coach
Kyle Michael	Varsity Boys Volleyball Head Coach
Kyle Michael	JV Boys Volleyball Head Coach
Patty Ferris	Varsity Girls Volleyball Head Coach
Molly Anthony	JV Girls Volleyball Head Coach
Michael Ferris	Varsity Girls Volleyball Coach (Volunteer)
Alanna Jones	Varsity Cheerleading Head Coach

Name and position	Location	<u>Request for Leave</u>	
		Type of Leave	Effective
Jamie Cottet Social Studies Teacher	H.S.	Parental Leave - Unpaid	9/3/19-6/30/20
Lynette Neumann Speech-Language Path.	M.S.	Parental Leave – Paid	10/16/19-11/27/19
Nicole Wylde Language Arts Intervention Teacher	MD	Parental Leave – Paid & Unpaid	11/11/19-6/1/20

NONINSTRUCTIONAL

Name and position	Location	<u>Appointments</u> Salary	Effective
Kathleen Knapp Sub Custodian/Summer Worker	Custodial Dept.		07/10/18

Name and position	Location	<u>Request for Leave</u> Type of Leave	Effective
Brian Myers Custodian	M.S.	FMLA	6/10/19 – 7/24/19

Name and position	Location	<u>Resignation</u>	Effective
Jalayah Broome Teacher Aide	JES		7/8/19
Elizabeth Marshall Teacher Aide	MD		9/2/19
Jennifer Paul Teacher Aide	MD		9/2/19
Kim Schellinger Teacher Aide	JES		6/27/19

ADDENDUM - PERSONNEL CHANGES - BOARD OF EDUCATION MEETING – July 8, 2019

The following personnel changes are recommended by the Superintendent:

INSTRUCTIONAL

Name and position	Location	<u>Resignation</u>	Effective
Stephanie Tortorelli School Nurse	MS		7/19/19

Motion carried (5-2-1). Mrs. Rivera-Ortiz and Mrs. Rhodes opposed. Mrs. Archer abstained.

Mrs. Rivera-Ortiz provided clarification for the new Board members as to why she and Mrs. Rhodes vote in opposition of the approval of the Personnel Changes. She explained that they met with Dr. Smith and still have reservations about the consideration for these appointments. She said that they do not know what is in the personnel file regarding parent complaints or concerns. As well, she expressed concern about the diversity of the J-D staff and noted that the District has lost a number of staff of color over the last few months.

Mrs. Woodcock Dettor responded that the recommendations come to the Board for approval from the Superintendent and principals after being vetted. She is concerned that this continues to be an issue after a year.

Mrs. Rhodes stated that there is no policy on hiring and the diversity of the staff has been reduced.

Mrs. Petrosillo stated that this will be discussed at the Board Retreat and while she appreciates the different views, she would like us to allow Dr. Smith to run the district.

Mrs. Archer stated that she believed that she needs to abstain on the whole motion as she has a family member employed by the district.

Approve 2019-2020 Board Meeting Calendar

Dr. Smith presented the Board with a revised 2019-2020 Board Meeting Calendar based upon the district needs and the suggestions of the Board. (Posted on the website).

Mrs. Rhodes moved and Mrs. Archer seconded the approval of the 2019-2020 Board Meeting Calendar.

Motion carried (8-0-0).

Approve Combined Sports Teams for 2019-2020

Mrs. Murad moved and Dr. Corcoran seconded the approval of the 2019-2020 Combined Sports Teams. (See Supplemental Minutes).

Motion carried (8-0-0).

SRO Memorandum of Understanding

Dr. Smith presented the Memorandum of Understanding for the SRO and explained that after a year of experience some minor changes were made including, a reduction in the number of days worked to match the days school is in session, a change to how the SRO is paid on emergency closing days, and a change in required training for the SRO from a National SRO course to one specific to NYS. Dr. Smith suggested revisiting the terms of the MOU in the future to extend it for longer than one year.

Mrs. Rhodes asked if the Town of DeWitt pays for the training discussed in Section 7. Dr. Smith responded yes. He also stated that the State training mirrors the national training and this year our SRO will be moving on to the next level of training. Mrs. Rhodes asked if we would have the same SRO and Dr. Smith indicated that we would and that the regular sub that fills in will have training.

Mrs. Rhodes asked if the SRO will have CPI training and Dr. Smith indicated that he would like it to happen and he will check on it.

Mrs. Murad asked about Section 1.4 (conducting criminal investigations). Dr. Smith responded that when a discipline matter is criminal, it is handed over to the SRO. Mrs. Rhodes stated that criminal behavior does not show up on a discipline report, and asked if they will get a report based on criminal behavior. Dr. Smith responded that there is a formal report that the SRO makes.

Mrs. Rivera-Ortiz asked about FERPA and privacy rights, specifically if the SRO has access to educational records. Dr. Smith responded that the School District has discretion who they share

records with. Mrs. Rivera-Ortiz stated that we should ask her to keep information confidential and ask legal team about this.

Mrs. Rhodes asked if the Board could get a copy of the Town of DeWitt Police Use of Force Policy. Dr. Smith indicated that he will check. Mrs. Woodcock Dettor stated that it is public record. Mrs. Rhodes stated even if it isn't public record, they have a right to see it.

Mrs. DeForest asked about the difference between Sections 1.1 & 1.6 (The SRO serving as a mentor and role model for students and function of relationship building with student body), Dr. Smith indicated that it is redundant.

Mrs. Petrosillo asked about whether the start date indicated on the MOU as July 1 would align with the approval date of July 8 and Dr. Smith indicated that we will change the dates. Mrs. Petrosillo asked if the SRO was absent, when would the District request a sub, and Dr. Smith explained that a sub is provided on days when the SRO is absent. Mrs. Petrosillo asked about what our actual out of pocket expenses are for the SRO and Dr. Smith responded, \$110,630; which is on the contract. She also asked if there was an overtime amount or an amount not to be exceeded, for instance if the SRO worked events outside of her regular hours. Mr. Decker answered that in the past, when Sheriff's Department and Town of DeWitt Police Department were used, they were billed/paid separately.

Mrs. Rivera-Ortiz asked if other members of the Board were concerned that Section 5.1 states the SRO is responsible for assisting school officials with the enforcement of Board of Education Policies and that this co-mingles with administrative discipline. The Board discussed why Principals may call 911 rather than the SRO in a time of emergency. Dr. Smith responded that in the event of an emergency at a building it is customary to call 911 for the quickest response.

Mrs. Woodcock Dettor stated that she believes that we do not need to keep "lawyering this contract". She stated that the contract has already been drafted by counsel and that it is necessary to approve the MOU so the SRO is ready to go for the beginning of the school year.

Mrs. Petrosillo stated that she agrees that some questions are appropriate, asking for clarification but the Board does not need to nickel and dime the process.

Mrs. Rhodes asked what we consider to be usual and customary police services and how the SRO is involved.

Mrs. Petrosillo asked about language in the SRO that states students may be transported in a vehicle. She wondered if the vehicle would be a police car and Dr. Smith responded that it would be.

Mrs. Petrosillo asked about who completes the annual evaluation of the SRO and Dr. Smith responded that Lieutenant Fuller of the Town of DeWitt PD does the evaluation.

Mrs. DeForest asked about how the hourly overtime rate is set.

There was a discussion about tabling the approval. It was agreed that there were no "deal breakers". Mrs. Rhodes felt that she would feel more comfortable with approving if she could see the use of force policy. Dr. Smith allowed Mrs. Rhodes to view the current Policy Department policy.

Mrs. Rhodes motioned and Mrs. Rivera-Ortiz seconded that the Motion to Approve the SRO MUN be tabled until later in the meeting.

Motion carried (8-0-0).

Potential Consideration for Future Meetings

Mrs. Petrosillo stated she would discuss this during the Board President's Report.

New Agenda Item – Resolution to File an Appeal

Dr. Corcoran moved and Mrs. Murad seconded the approval of the following Resolution:

RESOLUTION OF THE BOARD OF EDUCATION OF THE JAMESVILLE-DEWITT CENTRAL SCHOOL DISTRICT

BE IT RESOLVED that the Board of Education of the Jamesville-DeWitt Central School District authorizes its legal counsel to file an appeal to the New York Court of Appeals from the decision rendered by the New York State Appellate Division, Fourth Department, on July 5, 2019, in the matter of *Patricia L. Ansley v. Jamesville-DeWitt Central School District*, Case No. TP 18-01530.

Dated: July 8, 2019

Motion carried (8-0-0).

Financial Commitment of Individual Board Members - Discussion

Mrs. Petrosillo stated that currently, individual Board members make contributions towards a scholarship, the music program, and retiring board members. There was a discussion about what an appropriate amount of money that would be comfortable for all. Dr. Smith suggested that each member put in an amount that they are comfortable with and nominate a person to be in charge of the pool of money. Mrs. Petrosillo asked if Dr. Smith could present opportunities when they arise. It was agreed that Dr. Corcoran would be the keeper of funds and will make contributions on behalf of the Board.

Annual Discipline Report - Mr. Reyes

Mr. Reyes presented the Board with the Annual Discipline Report (see Supplemental Minutes). The presentation covered trends in code of conduct violations, use of penalties and infractions resulting in Superintendent's Hearings as well as infractions resulting in suspension, approach to discipline, maintaining a positive climate, and future plans.

There was a discussion around the way infractions are coded in School Tool by the different building and different people.

Mrs. Rhodes asked to have the graphs used in the presentation be put into report in the future. She also asked what we expect when police are called for the elementary schools. Mr. Reyes responded that when police are called it is because a student is in crisis and it is for the safety of the students and staff.

Mrs. Rhodes asked about the inconsistencies in the DASA report filings at the different buildings and asked if the law requires the district to follow-up with all reports. (i.e.: people in public session invoking DASA). Mrs. Rhodes asked that the reports be standardized in the future. Mrs. Rhodes asked if clarity could be provided as to what is said in public session, does it need to be reported as DASA?

Mrs. Archer asked if we could get clarity on how DASA is reported or filed at the elementary level.

Mr. Reyes stated that he appreciated Jamesville Elementary's Recommended Actions for the Coming Year, including possibly contracting with BOCES to come and assess the buildings emotional/behavioral needs and to work with staff.

Mrs. Rhodes asked if we had any specific plans to address vaping. Mrs. Reyes stated that Mr. Gasparini has increased home awareness, as well as involving counselors.

Mrs. Rivera-Ortiz stated that we heard this last year. She asked if we could see discipline data on a more regular basis.

Mrs. Rhodes asked if there is a way to see the ways students are involved in extra-curricular activities at all the buildings.

Mrs. DeForest thanked Mr. Reyes for focusing on the positive recognition.

SRO Memorandum of Understanding

Mrs. Rhodes indicated that she had looked at the Use of Force Policy and was ready to vote.

Mrs. Woodcock Dettor moved and Mrs. DeForest seconded the approval of the School Resource Officer Memorandum of Understanding.

Motion carried (6-1-1). Mrs. Rhodes opposed and Mrs. Rivera-Ortiz abstained.

Superintendent's Report

Dr. Smith informed the Board that the High School has been identified as a Recognition School by the New York State Education Department based on 2017-2018 school year results on performance and graduation rates. Dr. Smith updated the Board on the construction project. He explained that the Middle School window replacement project is underway, as well as the fire alarm replacement at all the buildings. He said the auditorium will not be ready for the start of the school year. Dr. Smith shared the current Kindergarten enrollment numbers: Jamesville – 59, Moses-DeWitt– 42 and Tecumseh – 54. These numbers suggest that Jamesville and Tecumseh will have three sections and Moses-DeWitt two sections of Kindergarten. Dr. Smith reported that JD has been given \$25,000 in additional aid from the NYS Legislature. He would recommend that money be put towards more cameras at the Middle School since it is a great opportunity to enhance security. Dr. Smith attended graduation which was a very nice event. He thanked the Board members for attending and wanted to

make sure that Mike Keenan was recognized for all his hard work. He had the opportunity to attend the Booster Club's annual golf event which was very successful with a huge turnout. He updated the Board on upcoming events.

Board President's Report

Mrs. Petrosillo shared a thank you note with the Board from the recipient of the Board Service Award. She also reported that Tish is helping out with the thank you letters to the PTG's. Mrs. Petrosillo welcomed the new Board members. She reported that she attended the NYSSBA reception in Skaneateles with Renee, Lori, Wendy and Juanita. She said Sandra Ruffo, NYSSBA Area 4 Director, would be available to come to a Board meeting and speak about how she represents the Board in Albany. She suggested that all Board members take a look at the public *On Board*, a publication that comes to us from the NYSSBA, as there are many good articles in it. She spoke to the Board about communication and how she will reply to emails for the Board. She explained that individual Board members may reply to emails to express their own opinion, but not the opinion of the whole Board. She said she is always available to Board members for questions or if they need to meet. She passed a handout to Board members that reported on the disposition of future consideration topics, noting that the Master Teacher review could be covered at the Board Retreat by Dr. Corcoran. She provided the Board with Committee assignments.

Community Comment #2

Christiana Semabia commented about the Discipline Report including validating the depth of the offense of racial slurs, and DASA including obligation to report incidents.

Rachel Wagner commented on the Discipline Report, DASA and Prevention including the need for trauma informed care and culturally informed classroom, and the staff to be trained in restorative practices.

Unfinished and Continuing Business

Mrs. Rivera-Ortiz commented about a complaint of a student not graduating. Dr. Smith responded with a timeline of meetings and interventions, which ended in the student not graduating. Mrs. Rivera-Ortiz asked if there is a protocol in place for counselors to track seniors to make sure they are on track to graduate. Dr. Smith responded yes, the guidance counselors track the students every quarter.

At 9:57 p.m. Mrs. Rhodes moved and Mrs. Woodcock Dettor seconded the meeting be adjourned

Motion carried (8-0-0).

Respectfully submitted,

Timothy Decker
Clerk of the Board

BOARD APPROVED: 8/26/19