

POLICY

2003

7560

Students

SUBJECT: Notification of Sex Offenders

1. In accordance with the Sex Offender Registration Act (“Megan’s Law”), the Board of Education supports the New York State Department of Criminal Justice Services (DCJS) in its efforts to inform the community in certain circumstances of the presence of individuals with a history of sex offenses, particularly against children, in the school locality. This policy is enacted in order to minimize the possibility that the sex offender will come in contact with school-age children, and to assist law enforcement agencies in preventing further criminal activity from occurring. Furthermore, the District shall cooperate with local police authorities and the local community in promoting and protecting the safety and wellbeing of its students.
2. It is the policy of the Board of Education to disseminate information which the District receives from local police authorities in conjunction with Megan’s Law to designated staff members who might have possible contact with the offender during the course of their school duties including, but not limited to, building principals, supervisors, teachers, office personnel, coaches, custodians, bus drivers, and security personnel. The Superintendent reserves the right to automatically disseminate such information to additional members of the staff, designated supervisors of non-school groups that regularly use District facilities and have children in attendance, parents/guardians of District students, and other community residents who, in the opinion of the Superintendent, have an immediate need to be notified of such data in order to protect the safety of our students.
3. In the event the District receives a Notification from a local law enforcement agency that one or more sex offenders on parole or conditional release for level two or level three offenses against children are living in the District:
 - a) The administration shall relay the information it has received from the police to the following school personnel:
 - 1) Building Principals. The principals shall share this information with their staff. The principals shall be directed to specifically inform staff members who regularly greet members of the public who visit the building.
 - 2) The head custodian in each building. Custodians on duty whenever children are in the building shall also receive such information.
 - 3) Security personnel
 - 4) Bus drivers
 - 5) Athletic coaches

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- b) A copy of each sex offender's name and picture shall be sent to all building principals and other administrators responsible for approving or supervising volunteer work for the District with the instructions to reject any offer of volunteer service by the offender.
 - c) All teachers and other professional employees of the District shall be informed that the Notification is available in the Offices of the Superintendent and building principals, and instructed to review the information before accompanying any school children off school premises.
 - d) Any request for disclosure of the Notification under the Freedom of Information Law shall be referred to the District Clerk.
 - e) District administrators shall refer all inquiries from the public for further information about the Notification or any individual sex offender to the Office of the Superintendent, the referring local law enforcement authority and/or the Sex Offender Registry.
4. Staff members shall inform their immediate supervisor if they observe within the school building, on school grounds, at school activities, or at or near bus routes any individual whose description matches the information which was provided to the District by local law enforcement authorities. Such law enforcement officials will be notified of this information by the District as appropriate.

Administrative regulations shall be developed to implement this policy.

Correction Law Article 6-C
Public Officers Law Section 84 et. Seq.