

MINUTES OF BOARD OF EDUCATION MEETING – AUGUST 28, 2017

MEMBERS PRESENT

Mrs. Petrosillo
Mr. Brown
Mrs. Kielbasinski
Mrs. Murphy
Mr. Schulman
Mr. Van Schaick
Mrs. Corcoran
Mrs. Woodcock Dettor

MEMBERS ABSENT

Mrs. Tyson

ADMINISTRATION PRESENT

Dr. Kendrick, Superintendent of Schools
Mr. Decker, School Business Administrator
Dr. Smith, Assistant Superintendent

Mr. Schulman called the meeting to order at 7:00 p.m. in the Board Room of the District Office. Mrs. Woodcock Dettor arrived at 7:05 and Mrs. Kielbasinski at 7:06. Others in attendance were Ann Wright, Frank Ridzi, Quinn Ridzi, Emma Ridzi, Kenna Ridzi and Cindy Andreatta.

Community Comment

Mr. Schulman asked for community comments; there were none.

Minutes of July 10, 2017 Board Meetings

Mrs. Murphy moved, Mr. Brown seconded, approval of the minutes of the July 10, 2017 Board of Education reorganization and regular meeting.

Motion carried (5-0-1), Mrs. Petrosillo abstained

Warrants and Expense Reports

Mrs. Kielbasinski reviewed the warrants and expense reports and moved their acceptance, seconded by Mr. Van Schaick.

Motion carried (8-0-0).

Recommendations of the CPSE and CSE

Mr. Van Schaick moved, Mrs. Murphy seconded acceptance of the recommendations of the Committee on Pre-School Special Education from their meetings on July 10, 17, 25 and August 4, 2017 and the Committee on Special Education from their meetings on June 20, July 13, 14, 24 & 31 and August 3, 14, 16 & 22, 2017.

Motion carried (8-0-0).

Superintendent's Personnel Recommendations

Mr. Brown moved, Mrs. Corcoran seconded approval of the following personnel changes as recommended by the Superintendent:

Motion carried (7-0-1). Mr. Van Schaick abstained.

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INSTRUCTIONAL

Name and position	Location	<u>Appointments</u> Annual Salary	Cert	Effective
Margaret Mollica-Byrnes Teaching Assistant Probationary Appointment Replacing N. Moore	High School		TA-B+ Level III	08/31/17
Paul Falgares Music Teacher Part-time (.40)	Middle School		prof Music	08/31/17-06/30/18
Alicia Frisbee Home & Careers Part-time (.80)	Middle School		prof Family & Consumer Science	08/31/17-06/30/18
Maria Koster K-6 Classroom Teacher Replacing J. Lane	Middle School		init middle ed 5-9	08/31/17-06/30/18
Ellen Kotzin French Teacher Part-time (.80)	Middle School		perm French 7-12	08/31/17-06/30/18
Beth Croll MacKenzie School Pyschologist Probationary Appointment Replacing E. Gardner	District		perm. Sch. Pysch.	08/31/2017
Jason Martin Administrative Intern	Middle School			08/28/17-06/30/18
Marnie Moss Guidance Counselor Regular Substitutue Replacing C. Farranto	Middle School		School Prov. Cert.	08/31/17-06/30/18
David Nysten School District Business Leadership Intern	High School			08/28/17-06/30/18
Sharon Osterdale Math Teacher AIS Part-time (.83)	Middle School		perm N-6	08/31/17-06/30/18

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Samantha Ross Science Teacher Regular Substitute Replacing L. Lawrence	High School	init	08/28/17-06/30/18 Biology 7-12
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Erin Sullivan Math Teacher 3 Year Probationary Appointment Replacing M. Daly	High School	prof.	08/31/17 Math 7-12
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INSTRUCTIONAL

Name and position	Location	<u>Change in Status</u> Salary	Effective
Tracey Menapace Director of PPS Probationary Appointment Replacing S. Woltman	PPS		03/05/18
Richard Adler	High School	Additional Class	08/31/17-06/30/18
Michael Keenan	High School	Additional Class	08/31/17-06/30/18
Simone Pacilio	High School	Additional Class	08/31/17-06/30/18

Extra duty assignments/extended teaching 2017-2018

Name	High School Assignment	Stipend
Richard Adler	Cafeteria Supervision	
Solace Amankwah	French Honor Society Advisor	
Jordan Berger	Drama Club Advisor	
Daniel Blumenthal	HS Musical Instrumental Director	
	Pep Band Advisor	
Amy Boettger	Junior Class Advisor	
Laura Bond	National Honor Society Co-Advisor (1/2)	
Leo Brown	Mock Trial Advisor	
	Cafeteria Supervision	
David Bunyan	Social Studies Department Chair	
	Textbook Control	
Henry Cline	LOTE Department Chair	
	Cafeteria Supervision	
	Spanish Honor Society Advisor	
	Textbook Control	
Charles Clinton	Cafeteria Supervision	

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Trinity Conner	HS Newspaper Advisor
Joseph DeChick	Cafeteria Supervision
Maria DeJesus	Spanish Club Advisor
Terri Eaton	Bookstore Advisor
Diane Ennis	National Honor Society Co-Advisor (1/2)
Shawn Forster	HS Musical Production Director
Cara Goldberg	Cafeteria Supervision
Joseph Goldberg	Cafeteria Supervision
Clete Gualtieri	Hole-in-the Wall Club Advisor
Will Hartley	Freshman Class Advisor
Diane Huyck	Cafeteria Supervision
Jeffrey Ike	Cafeteria Supervision
Michael Keenan	Science Department Chair
	Senior Class Advisor
	HS Science Olympiad Advisor
	Cafeteria Supervision
	Textbook Control
Michael Kelmpere	Cafeteria Supervision
Lee Krukowski	Cafeteria Supervision
	AV Club Advisor
Lauren Ludovico	French Club Advisor
Meghan McGee	Student Council Advisor
	Cafeteria Supervision
Melissa Moore	SADD Club Advisor
	Acceptance Coalition Advisor
Connie Myers-Kelly	English Department Chair
	High School Year Book Advisor
	Textbook Control
Brenda Neuss	HS Musical Assistant
Donna Oppedisano	Sophomore Class Advisor
	MUN/Political Affairs Club Co-Advisor
	Cafeteria Supervision
	Sophomore Class Advisor
Simone Pacilio	UMOJA Club Advisor
	Cafeteria Supervision
Mary Panek	Purchasing Control
Matthew Phillips	HS Rambunctious Advisor
Lori Pratt	Bus Supervision (AM)
Elizabeth Quackenbush	HS Musical Vocal Director
	HS Vocal Performance Group Advisor
Samantha Ross	Outing Club
Dennis Schahczenski	Cafeteria Supervision
Kevin Sommer	Cafeteria Supervision
Larry Stroh	HS Yearbook Business Manager
	HS Science Olympiad Advisor
	Cafeteria Supervision
Susan Techman	Mathematics Department Chair
	Textbook Control
Lisa Troubetaris	Key Club Advisor
Lawrence Vielhauer	Cafeteria Supervision

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Kristine Wisnieski	International Club Advisor
Lee Ann Wright	Interclass Activity Treasurer
	Cafeteria Supervision
Vitaliy Yanchuk	Cafeteria Supervision
	MUN/Political Affairs Club Co-Advisor

Extra duty assignments/extended teaching 2017-2018

Middle School

Name	Assignment	Stipend
Molly Anthony	Math Department Chair	
John Barlow	Cafeteria Supervision	
Keith Bryant	Bus Supervision (PM)	
April Butler	Cafeteria Supervision	
Tina Buzak	Cafeteria Supervision	
Faith Carapella	5/6 Set Production Design	
	7/8 Set Production Design	
	Cafeteria Supervision	
Robin Carruthers	5/6 Musical Director	
Anna Endreny	Science Department Chair	
Laurie Fabian	Bus Supervision (PM)	
	Cafeteria Supervision	
Alicia Frisbie	Cafeteria Supervision	
Lynda Fullam	Cafeteria Supervision	
Linda Gangemi	MS Math Team	
Kim Giammichele	MS Problem Solving 7/8	
	Cafeteria Supervision	
Anthony Greene	7/8 Musical Instrumental Director	
	MS Jazz Ensemble	
Jeff Loan	Cafeteria Supervision	
Liz Mascia	Language Arts Department Chair	
Kristen Panzetta	Fiddles on Fire	
Tracy Parker	Student Council Advisor 7/8	
Melissa Quinn	MS Problem Solving 5/6	
Kitty Robinson	LOTE Department Chair	
Pat Sawatzke	Cafeteria Supervision	
	Bus Supervision (AM)	
Kari Sebast	Social Studies Department Chair	
	Cafeteria Supervision	
	MS Community Service 7/8	
Audra Sixberry	Intramural Director	
Linda Slade	MS Yearbook Advisor	
Kelly Spector	Cafeteria Supervision	
Amy Spitzer	MS Newspaper	
Andy Starowicz	Cafeteria Supervision	
	Student Council Advisor 5/6	
Eric Toyoma	7/8 Musical Production Director	
	Good Time Singers	
Paul Valentino	Pool Director	

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Extra duty assignments/extended teaching 2017-2018

Moses DeWitt

Name	Assignment	Stipend
Brett Bartholomew	Student Supervision	
Michelle Duffy	Textbook Control	
Kalli Essig	Bus Supervision	
Brooke Fisher	Bus Supervision	
Stacie Fitzgerald	Resource Leader (First Semester)	

Extra duty assignments/extended teaching 2017-2018

Jamesville

Name	Assignment	Stipend
Nichole Abdo	Textbook Control	
Cindy Cobb	Bus Supervision – (PM)	
Chris Gamlen	Bus Supervision	
Stephanie Sindoni	Student Supervision	

Extra duty assignments/extended teaching 2017-2018

Tecumseh

Name	Assignment	Stipend
Beck Abraham	Bus Supervision (PM only)	
Justin Bird	Student Supervision	
Sue Brown	Bus Supervision (AM & PM)	
Tina Bussone	Bus Supervision (AM only)	
Cassi Crossman	Textbook Coordinator	
Dana Dietz	Resource Leader	

Extra duty assignments/extended teaching 2017-2018

Coaching – Fall Season

Name	Assignment	Stipend
Kris Butler	Modified Swimming/Diving	
Jeff Ike	Varsity Football	

Request for Leave

Name and position	Location	Type of Leave	Effective
Jessa Baum K-6 Classroom Teacher	Jamesville	Parental Leave (paid & FMLA)	10/27/17-03/05/18

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INSTRUCTIONAL

Resignations

Name and position	Location	Effective
Elizabeth Gardener School Psychologist	District	08/30/17
Kristen Purcell Elementary Teacher	Tecumseh	08/30/17

NONINSTRUCTIONAL

Appointments

Name and position	Location	Salary	Effective
Caroline Antonuccio Lifeguard Probationary Appointment Replacing B. Bewley	Middle School		09/05/17
Mary Fralick Food Service Helper Part time 3.75 hrs/day	Jamesville		08/31/17
David Hamilton Custodial Substitute	Custodial		08/29/17
Laurie McDevitt Part time Aide Replacing F. Mohi	Tecumseh		09/05/17
Patricia Schaefer Substitute Bus Driver	Transportation		09/05/17
Jenny Wheeler Food Service Helper Part time 3.75 hrs/day	High School		08/31/17

NONINSTRUCTIONAL

Change in Status

Name and position	Location	Salary	Effective
Johanne Hyatt Cook Mgr. Promotion	Jamesville		08/31/17

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Brian Myers Custodial Worker II From Custodial Worker I	Middle School	08/29/17
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NONINSTRUCTIONAL

Name and position	Location	<u>Resignations</u>	Effective
Meaghan Aloï Teacher Aide	Middle School		09/05/17
Wendy Carlton Food Service Worker	Middle School		08/19/17
Jolene Mason Food Service Worker	Jamesville		08/25/17
Sheila Schweitzer Food Service Worker	Jamesville		08/28/17
Michael Libertone Varsity Football Coach	Athletics		08/16/17
Rick Tousaw Modified Football Coach	Athletics		08/16/17

High School Field Trips

Mr. Brown moved, Mrs. Kielbasinski seconded approval for students in SPARK to travel to New York City on 9/20/17 – 9/21/17 to attend a workshop.

Motion carried (8-0-0).

Comprehensive District and Building Safety Plans

Dr. Kendrick discussed the Comprehensive District and Building Safety Plans to be approved. (See Supplemental Minutes.) After implementing the plans this year, there are no recommendations to change any practice or procedures. The only changes made are the names of people with specific responsibilities. The Comprehensive Districtwide Safety Plan is on the website.

Mrs. Kielbasinski moved, Mr. Van Schaick seconded approval of the Comprehensive District & Building Safety Plans.

Motion carried (8-0-0).

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School Tax Levy 2017-2018

Dr. Kendrick requested the Board's approval of a tax levy of \$38,607,433 which is the amount approved by the voters. This represents approximately a 2.0% increase, the maximum allowable with the current tax cap. The tax rate of \$23.245 per \$1,000 is an increase of .92% increase from last year.

Mr. Van Schaick moved, Mrs. Murphy seconded approval of a tax levy of \$38,607,433.

Motion carried (8-0-0).

Revised Board policy 5660 – School Food Service Program -2nd Reading

Board Policy 5660 – School Food Service Program (Lunch and Breakfast) was explained by Dr. Kendrick. The policy was read at the last meeting. There were no recommendations for change to the policy presented.

Mrs. Murphy moved, Mrs. Kielbasinski seconded the approval of Revised Board Policy No: 5660 – School Food Service Program.

Motion carried (8-0-0).

Approve Funds to Implement 3 year contract with Maintenance Personnel

The maintenance personnel have agreed to a 3 year contract within the parameters set by the Board, similar to other units.

Mr. Brown moved, Mrs. Murphy seconded the approval of Funds to implement a 3 year contract with Maintenance Personnel.

Motion carried (8-0-0).

Approve Substitute Pay Rates

Dr. Smith explained the need for an increase in substitute pay rates. Currently our substitute pay rates are not consistent with minimum wage for many of our substitute groups and they need to be increased. Dr. Smith is recommending a pay rate increase for our teachers and nurses. These positions are in demand and we need to increase the wage to be competitive and to ensure substitutes are available when teachers are not.

Mrs. Petrosillo moved, Mrs. Kielbasinski seconded the approval of the proposed Substitute Pay Rates (see supplemental minutes)

Motion carried (8-0-0)

Quarterly Financial Report

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Mr. Decker presented the Board with a Quarterly Financial Report - All accounts in the general fund are in balance with the exception of Transfer-Capital Funds. This account is used to purchase school buses which have been received and paid for. An entry for this was made during the audit. The Bond Anticipation note for the turf project needs to be paid off and a journal entry was made during the audit to account for this expense in the capital fund. The turf project is closed. The turf project was under expensed by \$240,053 and this amount will go into the Turf Field Reserve for eventual turf replacement. Overall for the year, we received \$56,351,115 in revenue and expended \$55,135,110. This amount combined with closing out old capital projects allowed us to add additional funds to the fund reserves.

Superintendent's Report

Dr. Kendrick reported on the current status of enrollment. As of the morning of this meeting, the District has a smaller Kindergarten enrollment than last year. We are currently scheduled to have two sections of Kindergarten at Moses-Dewitt and Tecumseh and three sections at Jamesville Elementary. Currently, there is no need to add any additional sections at any grade level. The enrollment numbers at the Middle School and High School are slightly lower than last year, as projected earlier.

Dr. Kendrick shared test results for students in grades 3-8 in both ELA and math. The state makes changes every year, making it difficult to compare year to year. Our results were good when compared to New York State where they were higher and compared to the BOCES region, where they were much higher.

The District Goals for the 2017-2018 school year were presented to the Board for their review and approval (see Supplemental Minutes). Some of the goals are ongoing and some are based upon initiatives mandated by the State.

Mrs. Murphy moved, Mrs. Corcoran seconded approval of the District Goals 2017-2018. The District Goals will be posted on the website.

Motion carried (8-0-0).

Dr. Kendrick reported that we are back to school on Tuesday, September 5th, we are fully staffed with instructional positions and we are ready to go.

Board President's Report

Mr. Schulman assigned Board members to the facilities, finance, and audit committees.

Community Comment

Mr. Schulman asked if there were any community comments, there were none.

At 8:00 p.m., Mrs. Kielbasinski moved, Mrs. Petrosillo seconded, the meeting be adjourned to executive session.

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Motion carried (8-0-0).

At 8:40 p.m. Mr. Brown moved, Mrs. Murphy seconded the executive session be adjourned.

Motion carried (8-0-0).

Mrs. Murphy moved, Mrs. Woodcock Dettor seconded a motion authorizing the superintendent of schools to execute an agreement to settle a litigation matter as outlined by a federal mediator in case # 10055932.

Motion carried (8-0-0).

At 8:45 p.m., Mrs. Kielbasinski moved, Mr. Van Schaick seconded the meeting be adjourned.

Motion carried (8-0-0).

Respectfully submitted,

Timothy Decker
Clerk of the Board

(Board Approved 9/11/17)