

## MINUTES OF BOARD OF EDUCATION MEETING – August 26, 2019

### MEMBERS PRESENT

Mrs. Archer  
Dr. Corcoran  
Mrs. DeForest  
Mrs. James-Murad  
Mrs. Petrosillo  
Mrs. Rhodes  
Mrs. Rivera-Ortiz  
Mr. Souser  
Mrs. Woodcock Dettor

### MEMBERS ABSENT

### ADMINISTRATION PRESENT

Dr. Peter Smith, Superintendent of Schools  
Mr. Decker, School Business Administrator  
Mr. Reyes, Assistant Superintendent

Mrs. Petrosillo called the regular meeting to order at 7:00 p.m. in the Board Room of the District Office. Others in attendance were Marcell Haddix, Kerin Rigney, Christiana Semabia, Rachel Wagner, Will Guisbond, Ashley Kang, Victor Okereke, Kristine Bialy-Viau, Amy Kallander, Ann Wright, Jody Ridzi, Andrea Jacobs, Kiesha Johnson, Jennifer Blusk, Steve Blusk, Arlene Kanter, Bruce Van Schaick, Maureen Aliani, Michael Gilbert, and G. Sanville.

### Community Comment Time #1

Mrs. Wagner commented on the District Goals, and suggested a public statement denouncing bias.

Mrs. Semabia commented on the District Goals and doing our due diligence in pursuing means to address issues.

### Minutes of July 8, 2019 Meeting

Dr. Corcoran moved and Mrs. DeForest seconded the approval of the Minutes of the July 8, 2019 Reorganization and Regular Meetings.

Motion carried (8-0-1). Mr. Souser abstained.

### Warrants and Expense Report

Mrs. Archer reviewed the warrants and expense report and moved their acceptance, seconded by Mrs. James Murad.

Motion carried (9-0-0).

### Recommendations of the CPSE and CSE

Mrs. Woodcock Dettor moved and Mrs. James Murad seconded the acceptance of the recommendations of the Committee on Pre-School Special Education from their meetings on July 2, and 24 and August 12, 2019 and the recommendations of the Committee on Special Education from their meetings on May 20, and July 1, 9 and August 8 and 12, 2019.

Motion carried (6-2-0). Mrs. Rhodes and Mrs. Rivera-Ortiz opposed.

## Superintendent's Personnel Recommendations

Dr. Smith read an opinion from the District's attorneys which stated Board members do not have to abstain from voting on anything to do with a relative who is employed by a school district. The member may disclose the fact at the Board meeting but they are not required to abstain.

Dr. Smith reviewed the recommendations and explained that due to increased enrollment numbers, a fourth section of Kindergarten was added at Jamesville Elementary. He apologized for not bringing this to the Board's attention ahead of time.

Mrs. Woodcock Dettor moved and Mr. Souser seconded the approval of the Superintendent's Personnel Recommendations as follows:

### ***INSTRUCTIONAL***

<b>Name and position</b>	<b>Location</b>	<b><u>Appointments</u></b> <b>Annual Salary</b>	<b>Cert.</b>	<b>Effective</b>
Kara Azria Special Education Teacher Probationary Appointment (4 yrs) Replacing K. Lewis	M.S.		Prof. SWD 1-6	9/3/19
Josh Coles Music Teacher Probationary Appointment (3 yrs) Replacing E. Toyama	TEC		Perm. Music	9/26/19
Ashley Finlon K-6 Classroom Teacher Probationary Appointment (3 yrs) Replacing B. Boduch	JES		Prof. Ch. Ed. 1-6	9/3/19
Maria Koster K-6 Classroom Teacher Probationary Appointment (2 yrs) Replacing D. Maloney	M.S.		Init. Ch. Ed. 1-6	9/1/15
Sharon Osterdale AIS Math Teacher Part-time (.83)	M.S.		Perm. N-6	9/3/19-6/30/20
Nujoud Makhoulf K-6 Classroom Teacher Probationary Appointment (4 yrs) Replacing S. Metott	M.S.		Prof. Ch. Ed. 1-6	9/3/19
Julianne Papaleo Frechette Physical Therapist Replacing D. Holmes Part-time (.60)	District		PT, DPT	9/3/19-6/30/20

Melody Scanlon School Nurse Probationary Appointment Replacing S. Tortorelli	M.S.	RN	8/19/19
Christina Snow K-6 Classroom Teacher Probationary Appointment (4 yrs.) Increased Enrollment	JES	Init. Early Ch. Ed. B-2	9/3/19
Ivy Starowicz K-6 Classroom Teacher Probationary Appointment (4 yrs.) Replacing A. Curry	JES	Init. Ch. Ed. 1-6	9/3/19
Anna Delaney Social Studies Teacher Regular Sub. Replacing J. Crawford Cottet	H.S.	Init. SS 7-12	9/3/19-6/30/20
Hannah Shockey English Teacher Regular Sub. Replacing C. Pompo	MS	Init, ELA 7-12	9/3/19-6/30/20
Alexander Way Teacher Assistant Probationary Appointment (4 yrs) Replacing B. Hoffman	MS	Level 1	9/3/19

**Change in Status**

<b>Name and position</b>	<b>Location</b>	<b>Change</b>	<b>Effective</b>
Lee Krukowski	High School	Additional Class -	9/3/19-6/30/19

**Extra duty assignments/extended teaching 2019-2020**

**Tecumseh Elementary School**

<b>Name</b>	<b>Assignment</b>	<b>Stipend</b>
Joshua Swanson	Student Supervision	

**Extra duty assignments/extended teaching 2019-2020**

**High School**

<b>Name</b>	<b>Assignment</b>	<b>Stipend</b>
Rich Adler	Cafeteria Supervision	
Solace Amankwah	French Honor Society	
Jordan Berger	Drama Club Advisor	
Dan Blumenthal	Instrumental Performance Group Advisor	
Dan Blumenthal	HS Musical Instrumental	
Amy Boettger	Junior Class Advisor	
Laura Bond	National Honor Society – Co-Advisor	
Leo Brown	Cafeteria Supervision	

Leo Brown	Mock Trial Advisor
David Bunyan	Textbook Control
David Bunyan	Department Chair – Social Studies
Henry Cline	Cafeteria Supervision
Charles Clinton	Cafeteria Supervision
Joseph DeChick	Cafeteria Supervision
Maria DeJesus	Textbook Control
Maria DeJesus	Spanish Honor Society (.5)
Maria DeJesus	Spanish Club Advisor
Maria DeJesus	Department Chair – LOTE
Diane Ennis	National Honor Society – Co-Advisor
Joseph Goldberg	Cafeteria Supervision
Will Hartley	Freshman Class Advisor
Diane Huyck	Cafeteria Supervision
Jeffrey Ike	Cafeteria Supervision
Michael Keenan	Textbook Control
Michael Keenan	Cafeteria Supervision
Michael Keenan	Science Olympiad Co-Advisor
Michael Keenan	Senior Class Advisor
Michael Keenan	Department Chair – Science
Michael Klemperer	Cafeteria Supervision
Lee Krukowski	Cafeteria Supervision
Daniel Law	Cafeteria Supervision
Lauren Ludovico	French Club Advisor
Meghan McGee	Student Council Advisor
Meghan McGee	Cafeteria Supervision
Melissa Moore	AXCO Advisor
Melissa Moore	SADD Club Advisor
Connie Myers-Kelly	Rambunctious Advisor
Connie Myers-Kelly	Cafeteria Supervision
Connie Myers-Kelly	HS Yearbook
Andrea Ninestein	Math Team – Co-Advisor
Andrea Ninestein	Cafeteria Supervision
Donna Oppedisano	Sophomore Class Advisor
Donna Oppedisano	Cafeteria Supervision
Donna Oppedisano	MUN/Political Affairs Club
Mary Panek	Purchasing Control
Matthew Phillips	HS Newspaper – Rampage
Stephanie Rice	Cafeteria Supervision
Samantha Ross	Roots & Shoots
Diane Rushford	Textbook Control
Diane Rushford	Department Chair - English
Xiomara Santos	Spanish Honor Society (.5)
Lawrence Stroh	Cafeteria Supervision
Lawrence Stroh	Science Olympiad Co-Advisor
Lawrence Stroh	HS Yearbook Business Manager
Erin Sullivan	Math Team – Co-Advisor
Susan Techman	Textbook Control
Susan Techman	Department Chair
Lisa Troubetaris	Key Club Advisor

James Tuck	Outdoor Pursuits Advisor
Lawrence Vielhauer	Cafeteria Supervision
Kristine Wisnieski	International Club Advisor
LeeAnn Wright	Cafeteria Supervision
LeeAnn Wright	Interclass Activity Treasurer
Vitaliy Yanchuk	Cafeteria Supervision
Vitaliy Yanchuk	MUN/Political Affairs Club

**Extra duty assignments/extended teaching 2018-2019**  
**Coaching - Extended Season – Spring**

<b>Name</b>	<b>Assignment</b>	<b>Stipend</b>
Patrick Gillette	Varsity Track Asst. Coach	

**Extra duty assignments/extended teaching 2019-2020**  
**Coaching – Fall Season**

<b>Name</b>	<b>Assignment</b>	<b>Stipend</b>
Lisa DiLorenzo Patchen	Modified Girls Swimming Coach	
Maggie McBurney*	Modified Girls Swimming Coach	
Joe Tesori	JV Football Asst. Coach (Volunteer)	

\*Pending completion of the certification process.

**Extra duty assignments/extended teaching 2019-2020**  
**Coaching – Winter Season**

<b>Name</b>	<b>Assignment</b>	<b>Stipend</b>
Jeffrey Ike	Varsity Boys Basketball Head Coach	
Keith Cieplicki*	JV Boys Basketball Head Coach	
Denise Becher	Modified Boys Basketball Coach	
John Barlow	Modified Boys Basketball Coach	
Paul Valentino	Modified Boys Basketball Coach	
Robert Siechen	Varsity Girls Basketball Head Coach	
William O’Keefe	JV Girls Basketball Head Coach	
Kurt Sweeney	Girls Modified Basketball Coach	
Caroline Cottet	Girls Basketball (Volunteer)	
Scott Gantos	Girls Basketball (Volunteer)	
Patricia Ferris	Girls Modified Volleyball Coach	
Robert Bewley	Boys Varsity Swimming Head Coach	
Joseph Amedro	Boys Varsity Swimming Asst. Coach	
Cara Goldberg	Boys Modified Swimming Coach	
Amanda Valentino	Boys Modified Swimming Coach	
Alanna Jones	Varsity Cheerleading Head Coach	
Paul LeBlanc	Varsity Wrestling Head Coach	
Duane LeBlanc	Modified Wrestling Coach	
Craig Benedict*	Wrestling (Volunteer)	
Kevin Murphy	Wrestling (Volunteer)	
Kurt Honis	Wrestling (Volunteer)	
Arsen Bagiryin	Wrestling (Volunteer)	

\*Pending completion of the certification process.

**Extra duty assignments/extended teaching 2019-2020**

**Coaching – Spring Season**

<b>Name</b>	<b>Assignment</b>	<b>Stipend</b>
Jamie Archer	Varsity Boys Lacrosse Head Coach	
Solomon Bliss	Varsity Boys Lacrosse Asst. Coach	
David Archer	JV Boys Lacrosse Head Coach	
Charles Clinton	Modified Boys Lacrosse Coach	
Daniel Law	Modified Boys Lacrosse Coach	
Patrick Scullion	Modified Boys Lacrosse Coach	
Stephanie Rice	Varsity Girls Lacrosse Head Coach	
Hayley Nies	JV Girls Lacrosse Head Coach	
Rebecca Peter	JV Girls Lacrosse Asst. Coach	
Michael Anderson	Modified Girls Lacrosse Coach	
Melissa Quinn	Modified Girls Lacrosse Coach	
Ryan Dera	Varsity Baseball Head Coach	
Michael Klemperer	Varsity Baseball Asst. Coach (Volunteer)	
Alexander Way	JV Baseball Head Coach	
Paul Valentino	Modified Baseball Coach	
Joseph Corridori	Modified Baseball Coach	
Jeffrey Cantor	Varsity Softball Head Coach	
Sean McMahon	Modified Softball Coach	
James Tuck	JV Softball Head Coach	
Joseph Tesori	Varsity Girls Golf Head Coach	
Eugene Sul	Varsity Boys Tennis Head Coach	
Joseph Goldberg	JV Boys Tennis Head Coach	

**Request for Leave**

<b>Name and position</b>	<b>Location</b>	<b>Type of Leave</b>	<b>Effective</b>
Lindsay Williams	TEC & MD	Paid & Unpaid	11/11/19-1/24/19

**Resignation**

<b>Name and position</b>	<b>Location</b>	<b>Effective</b>
Sabrina Metott K-6 Elementary Teacher	MS	7/22/19
Christina Snow Teaching Assistant Bus Supervisor	MD	9/2/19

***NONINSTRUCTIONAL***

**Appointments**

<b>Name and position</b>	<b>Location</b>	<b>Salary</b>	<b>Effective</b>
Richard Fralick Custodial Worker I Replacing D. Baldwin	Custodial Dept.		9/16/19
Contessa Sepulveda Food Service Worker Replacing B. Vogel	Food Service		8/27/19

Theresa Quinn Food Service Worker Replacing T. Quinn	Food Service	8/27/19
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Denise Campbell Substitute Bus Attendant	Transportation	9/4/19
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<b>Name and position</b>	<b>Location</b>	<b><u>Change in Status</u></b>		<b>Effective</b>
			<b>Reason</b>	
Michael Hepp	Custodial Dept.		Change to Custodian II -	9/4/19
Patrick Greiner	MTCE Dept.		Additional Responsibilities - .	8/27/19
Kathleen Deehan Teacher Aide Increased Enrollment	Jamesville		From: Preferred Eligibility List To: Full-time Appointment	9/4/19
Kathleen Durkin Teacher Aide	Jamesville		From: Preferred Eligibility List To: Full-time Appointment -	9/4/19

Mrs. Archer disclosed that she has two family members that are on the list to be appointed and asked if the Board had any reservations about her voting. Mrs. Petrosillo responded no, that it would be okay for her to vote.

Mr. Souser asked about the oversight in failing to get Board Approval for the extra section of Kindergarten and Dr. Smith said that the Board does not approve an extra section. He said it was about awareness and bringing it to the Board's attention.

Mrs. Rivera-Ortiz commented that she is voting no to the Personnel Recommendations as there is no Board Policy which involves criteria for approving or disapproving personnel recommendations.

Mrs. DeForest stated that she was impressed at the quality of teachers with experience that are willing to leave schools where they have been teaching for years. This is a tribute to Jamesville-DeWitt and she thanked administration for these teachers.

Motion carried (7-0-2). Mrs. Rivera-Ortiz and Mrs. Rhodes opposed.

### **High School Field Trip**

Mrs. Rhodes moved and Mrs. Rivera-Ortiz seconded the approval for the Boys and Girls Cross Country Team to travel to Manhattan College Invitational, in Bronx, NY on 10/11/19 and 10/12/19 to compete.

Motion carried (9-0-0).

Mrs. Rhodes stated that students should never be unable to participate in an event due to cost being a barrier. She would like to formalize this on all field trip request/paperwork sent home so that cost is not a barrier.

Dr. Smith responded that he agrees and would like to do this in a thoughtful way which would not jeopardize students' private information.

Mrs. Rivera-Ortiz stated that this was talked about last year. She would like a disclaimer on paperwork that parents would sign off on.

Dr. Smith stated he would look into it.

### **Approve Comprehensive District & Building Safety Plans**

Dr. Smith discussed the Comprehensive District and Building Safety Plans to be approved. (See Supplemental Minutes) The changes in the plan reflect personnel but protocols and procedures remain the same. The plan needs to be approved by September 1, 2019. The District Safety team will meet during the year to review the plan.

Mrs. Rivera-Ortiz asked if Board members could make recommendations. Dr. Smith responded Mrs. Petrosillo is a member of the District Safety Committee and recommendations from the Board can through her.

Mrs. Rivera-Ortiz asked about Building Level recommendations and Dr. Smith responded that those recommendations go through Mrs. Petrosillo as well.

Mrs. Rivera Ortiz asked if there is any process for review and reflection following safety drills and Dr. Smith responded that the teams do review their processes and procedures. Mrs. Rhodes asked if this is done at the building level and Dr. Smith responded yes.

Mrs. Archer asked who developed the Anaphylaxis Emergency Protocol and Dr. Smith responded, that this is done by the school nurses and district physician.

Mrs. Archer stated that it is inconsistent with allergist protocol and Dr. Smith said he would look into it.

Mrs. Rhodes asked if the District plan should specify that student emergency care plans should dictate course of action for certain students.

Mrs. Petrosillo stated that she read this and doesn't feel equipped to evaluate this plan.

Dr. Smith stated that the State Education Department reviews the plan and accepts it. SED will ask for revisions if the plan does not meet specifications.

Mrs. Petrosillo questioned the meaning of "contingency" and Dr. Smith stated that in this case, contingency means anything that deviates from the regular school day.

Mrs. Rhodes asked if there is any training for subs and Dr. Smith responded that it is contained in each building's plan and information for substitute teachers.

Mrs. Rhodes stated she is not comfortable approving without reviewing the building plans.

Mrs. Rivera-Ortiz asked if they were voting on building plans.



Dr. Smith stated yes and Mrs. Petrosillo stated that they could make an appointment to review the plans in Dr. Smith's office.

Mrs. Rivera-Ortiz made a recommendation to get this plan to Board members to review a month in advance next year. Dr. Smith responded that next year they will have more time to review.

Mrs. James-Murad moved and Mrs. Woodcock Dettor seconded the approval of the approval of the Comprehensive District & Building Safety Plans.

Motion carried (7-0-2). Mrs. Rivera-Ortiz and Mrs. Rhodes abstained as they did not see the building plans.

## **Approve Resolution to Establish the Teachers' Retirement System Reserve Fund**

### Retirement Contribution Reserve Sub-Fund Resolution

WHEREAS, the Jamesville DeWitt Central School District participates in the New York State Teachers' Retirement System ("TRS"); and

WHEREAS, on August 26<sup>th</sup>, 2019, the Board of Education of the Jamesville DeWitt Central School District by resolution established a Retirement Contribution Reserve Fund known as the Employee Retirement System Reserve pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Education of the Jamesville DeWitt Central School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the Employee Retirement System Reserve to be known as the Teachers' Retirement System (TRS) Reserve, District Retirement Contribution Reserve Sub-Fund;
2. The source of funds for this Reserve Sub-Fund shall be:
  - a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
  - b. such revenues as are not required by law to be paid into any other fund or account;
  - c. such other funds as may be legally appropriated; and
  - d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.
3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated

to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.

4. No member of the Board of Education or employee of the District shall:
  - a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
  - b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.
5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.
6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.
7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.
8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.
9. This Resolution shall take effect immediately.

Mr. Souser moved and Mrs. Rhodes seconded the approval of the Resolution to Establish the Teachers' Retirement System Reserve Fund.

Motion carried (9-0-0).

### **Approve School Tax Levy**

Dr. Smith requested the Board's approval of a tax levy of \$40,841,885. This represents a 3.66% increase, the maximum allowable by the tax cap. The tax rate of \$23.648 per \$1,000 is an increase of 1.4% from last year's rate of \$23.322. (See Supplemental Minutes).

Mr. Souser moved and Mrs. Rhodes seconded the approval of a tax levy of \$40,841,885.

Motion carried (9-0-0).

## **Approve Substitute Pay Rates**

Dr. Smith explained the need for an increase in substitute pay rates and Mr. Reyes indicated that the rates are more competitive.

Mr. Souser moved and Mrs. Archer seconded the approval of the substitute pay rates. (See Supplemental Minutes).

Motion carried (9-0-0).

## **Approve Increase in School Lunch Prices**

Dr. Smith presented the Board with a request to increase the cost of school breakfast and lunches at all levels. The cost of breakfast will increase by \$.10 from \$2.00 to \$2.10 and for lunch by \$.15 at elementary schools from \$2.70 to \$2.85, by \$.10 at the middle school level from \$3.10 to \$3.20 and by \$.05 at the high school level from \$3.20 to \$3.25. The district is required to reach a minimum of \$3.64 for lunches within the next three years as currently defined by the federal government to defer federal cost.

Mrs. Archer asked if \$3.64 is unique to JD and Dr. Smith said yes. She also asked about what if a student cannot pay and Dr. Smith stated that there is a policy against lunch shaming.

Mrs. James-Murad moved and Mrs. Woodcock Dettor seconded the approval of the increase in School Lunch Prices. (See Supplemental Minutes).

Motion carried (9-0-0).

## **Approve Resolution of Designations Under State Environmental Quality Review Act (SEQRA)**

Dr. Smith explained the reason for the SEQRA Resolution. As part of the budget process, \$100,000 is allowed to be used for improvements to buildings. Part of this process is to declare the project Type II which means there is no environmental impact and that the renovations are upgrades only. Dr. Smith stated the high school has issues with 8 exterior doors which will be upgraded with this renovation.

### **RESOLUTION OF THE JAMESVILLE-DEWITT CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION CLASSIFYING THE REPLACEMENT OF THE EXISTING DOOR HARDWARE AT THE HIGH SCHOOL AS A TYPE II ACTION PURSUANT TO THE STATE ENVIRONMENTAL QUALITY REVIEW ACT**

**WHEREAS**, the Jamesville-DeWitt Central School District Board of Education, (hereinafter the “Board” or the “District”) proposes to replace existing door hardware at the Jamesville-Dewitt High School (hereinafter the “Project”);

**WHEREAS**, the Project does not appear to constitute a Type I Action pursuant to 6 NYCRR § 617.4;

**WHEREAS**, the Project appears to be a Type II Action pursuant to 6 NYCRR § 617.5 (c);

**WHEREAS**, pursuant to 6 NYCRR § 617.5 (c)(1), actions that involve “maintenance or repair involving no substantial change in an existing structure or facility” are Type II Actions;

**WHEREAS**, pursuant to 6 NYCRR § 617.5 (c)(2), actions that involve “replacement, rehabilitation or reconstruction of a structure of facility, in kind, on the same site, including upgrading buildings to meet building or fire codes” are Type II Actions;

**WHEREAS**, pursuant to 6 NYCRR § 617(c)(8), actions that involve “routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area....” Are Type II Actions;

**WHEREAS**, pursuant to the SEQRA regulations at 6 NYCRR §§ 617.5(a) and 617.6(a)(1)(i), Type II actions have been determined not to have a significant impact on the environment and are not subject to review under SEQRA; and

**WHEREAS**, the District now desires to make its SEQRA classification for the Project pursuant to the SEQRA regulations at 6 NYCRR § 617.6(a).

**NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE JAMESVILLE-DEWITT CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION AS FOLLOWS:**

1. Based upon a thorough review of the SEQRA regulations at 6 NYCRR Part 617 and based further on the District’s knowledge of the area surrounding the Project and such further investigation of the Project and its environmental effects as the District has deemed appropriate, the District finds that:
  - a. The Project constitutes a SEQRA Type II action pursuant to 6 NYCRR 617.5(c),(1), (2) and (8);
  - b. The Project will not have a significant adverse impact on the environment; and
  - c. The Project is not subject to further SEQRA review.
2. This Resolution shall take effect immediately.

Mr. Souser moved and Mrs. DeForest seconded the approval of the Resolution of Designations Under State Environmental Quality Review Act (SEQRA).

Motion carried (9-0-0).

**Discussion – Ex-Officio Member  
of School Board - Job Description**

Dr. Smith presented the Board with a draft of the Job Description for the Ex-Officio Member of the School Board and opened up the floor to suggestions.

Mr. Souser asked about replacement and if a student could not fulfill obligation would a re-election be warranted or could would it be beneficial to use an alternate. Dr. Smith indicated yes, if the Board decides it is warranted, there would be a re-election. Dr. Smith fears an alternate would never be used.

Mrs. Rivera-Ortiz said it looks great and asked if we could add under obligation to attend first meeting following election. Dr. Smith stated that this description was written with subsequent years in mind.

Mrs. Woodcock Dettor stated that normally school elections take place in May and presumably the member's term would start in July. Would the member be required to attend retreats?

Mrs. Petrosillo stated that retreats are defined as collaborations for improvement so yes, they should attend.

Mrs. Rivera-Ortiz asked if language could be changed in the description from Obligation to Responsibility and from Responsibilities to Rights?

Mrs. Woodcock Dettor suggested that Obligation be changed to Commitment.

Mrs. Rivera-Ortiz asked to also list under training, to meet with Board President for training before the end of the school year.

### **Superintendent's Report**

The District Goals for the 2019-2020 school year were presented by Dr. Smith (See Supplemental Minutes).

With regard to the District Goals, some concerns were:

Mrs. Rhodes asked if we have heard back from Bethany Centrone from Bond, Schoeneck and King on how District Steering Committee parent representatives should be chosen? How are they chosen?

Dr. Smith responded PTG officers are in charge of selecting parent representatives; they can choose to have an election or to reach out.

Mrs. Rivera-Ortiz asked about the Shared Decision Making body in relation to the Strategic Plan.

Dr. Smith responded that the Shared Decision Making body has not existed in years and that the Shared Decision Making body created the Steering Committee.

Mrs. Corcoran asked how PTG became in charge of appointing parent representatives and Dr. Smith stated that was part of the development process in the Shared Decision Plan and that principals are in charge of communicating to the PTG.

Mrs. Corcoran expressed her concern that not every parent is involved in the PTG, which makes it hard to be noticed or chosen. Mrs. Woodcock Dettor stated that there needs to be a more democratic process. Dr. Smith stated he feels that the Board is asking him to step in and make sure that there is a process and that it is followed.

Mrs. Rhodes asked how we define what constitutes which groups have a member on the Steering Committee? Dr. Smith responded that historically community groups have not had representation on the Committee and non-instructional representation has ebbed and flowed.

Mrs. Rivera-Ortiz asked about whether the recommendation to the Board of Education for appropriate allocation of resources to achieve the goals set forth in the Strategic Planning process will include measures for success.

Mrs. Petrosillo asked to include a timeline to complete the District Strategic Plan and to identify resources necessary to achieve goals.

Mrs. Rivera-Ortiz stated that the District Goals should include the phrase: “Evidence of Achievement” and list success measures or Smart Goals.

Mrs. Archer asked about a climate survey and the professional development that goes along with it. Is it a one-time opportunity or multiple opportunities?

Mrs. Rhodes asked about how many hours each staff member will receive through professional development.

Dr. Smith responded that the first opportunity is a large all day event with subsequent coaching after that; approximately ten hours.

Mrs. Rhodes asked what are we doing now to support students of color in our classrooms?

Dr. Smith responded we are continuing efforts to support social and emotional learning through the use of guidance counselors, social workers, staff training on implicit bias, stereotype threat, and racial anxiety.

Mrs. Rhodes asked who has training to address racially motivated things that happen to students.

Dr. Smith responded DASA administrators and counselors are trained to handle complaints and investigations.

Mrs. Petrosillo suggested that Dr. Smith change his objectives in the Goal “Continue the District’s work to address issues related to diversity, equity and inclusion” to be, #1 – foster sense of belonging and #2, about staff, training they might need.

Mrs. Petrosillo suggested that goals be more “powerful”, ie: #2, soft “establish” a DEI program and Mr. Smith said he will take a look at it.

Mrs. Petrosillo asked why the elementary buildings do not have it as a goal to implement all of the same lessons on SEL.

Dr. Smith stated each of the buildings and classrooms have different needs.

Mrs. Woodcock Dettor asked what does a climate survey measure.

Dr. Smith responded it measures culture and climate; how people feel about school, about the District, in community; and are the relationships conducive to learning.

Mrs. Petrosillo asked if Dr. Smith would come back by the next meeting with edits to approve and Dr. Smith responded that he would try but the opening of school may necessitate more time.

Dr. Smith provided the Board with enrollment numbers as of 8/26/19. (See Supplemental Minutes). Jamesville will have four sections of Kindergarten. He cautioned that the numbers provided will change before the start of school. Dr. Smith updated the Board on the Capital Project, including the windows at the Middle School being finished up, fire alarms completed at all buildings except the Middle School and the auditorium being completed sometime in October. Dr. Smith shared with the Board information on the desire of BOCES to purchase their Crowne Road facility. A referendum on the purchase is forthcoming. Mrs. Rivera-Ortiz, Mrs. James Murad and Mrs. Archer will meet and have a phone conference with ERIE 1 BOCES to align their calendars so that the policy review can begin. Mr. Smith asked the Board for permission to answer a survey on behalf of the Board with regard to the vacancy for a Superintendent at OCM BOCES, since Jody Manning is retiring. Dr. Smith will draft a response. Dr. Smith shared that a student from Jamesville-DeWitt has been named to the 2020 Section III Athletic Advisory Committee and another student has been named to the NYSPHAA Athletic Advisory Committee. Dr. Smith shared that Deborah Cunningham, a general music teacher at the middle school is a regular contributor to a magazine for music educators. Dr. Smith updated the Board on upcoming events.

### **Board President's Report**

Mrs. Petrosillo thanked all who attended the board retreat with Bethany Centrone from Bond, Schoeneck and King. It was a great session. She will email the meeting notes to all. Mrs. Petrosillo spoke about the upcoming NYSSBA Conference and asked who was attending. Mrs. Petrosillo mentioned that the results of the Board self-evaluation will be discussed at the September 9<sup>th</sup> meeting. Mrs. Petrosillo provided the Board with a handout on Superintendent Evaluations which addresses a tool that allows Dr. Smith to complete a self-evaluation as part of the process.

### **Unfinished and Continuing Business**

Dr. Corcoran reminded the Board that she would be the official keeper of funds for the Board. There is no obligation to contribute but she will collect at the next meeting.

Mrs. Rivera-Ortiz would like more information on the Master Teacher Program and also stated that the Policy Committee has not started to meet, yet. She will come back with more information after the meeting with Erie 1 BOCES.

### **Community Comment Time #2**

Victor Okereke commented on equity, spoke about his time at Tecumseh and how he attempted to attend PTG meetings and he asked about the results of the Perception Institute.

Amy Kallander spoke about diversity and while she appreciates the goals of the district, she was disappointed that the district is not fostering a sense of belonging, she suggested rethinking how holidays are presented.

Will Guisbond spoke about Ex-Officio student elections and the need to do it sooner rather than later; as a Steering Committee member, each member represents a group that has constituents, and the need for more open dialogue with regard to DEI.

Christiana Semabia commented about DEI and the need to address explicit bias; she asked about results of the Perception Institute and the Thoughtexchange.

Maureen Aliani commented about the Climate Survey and Thoughtexchange. She asked for the results to be shared; asked about Shared Decision meetings and if there is any resources for schools not doing what they should be doing; and exit interviews of families leaving the district.

Rachel Wagner commented that she was disappointed in the district goals; stated that we need to collect data that informs our plans and talk to students to earn their trust.

At 10:17 p.m. Mrs. Woodcock Dettor moved and Mrs. Archer seconded the meeting be adjourned.

Motion carried (9-0-0).

Respectfully submitted,

Timothy Decker  
Clerk of the Board

**BOARD APPROVED: 9/9/19**