

## MINUTES OF BOARD OF EDUCATION MEETING – January 14, 2019

### MEMBERS PRESENT

Dr. Corcoran  
Mr. Dawe  
Mrs. Murphy  
Mrs. Petrosillo  
Mrs. Rhodes  
Mrs. Tyson  
Mr. Van Schaick  
Mrs. Woodcock Dettor

### MEMBERS ABSENT

Mrs. Rivera-Ortiz

### ADMINISTRATION PRESENT

Dr. Smith, Superintendent of Schools  
Mr. Decker, School Business Administrator  
Mr. Reyes, Asst. Superintendent of Schools

Mrs. Petrosillo called the meeting to order at 7:00 p.m. in the Middle School Library. Others in attendance were Nolan Weidner, Lauryn Gouldin, Ann Wright, Stephen Militi, Hunter Ball, Xin Zhang, Lyla Commandeur, Maggie Lister, Molly Clinton, Nessy Sobey, Jihad Atien, Demosthenes Mantalios, Ryan Carter, Robert Murphy, II, Harriet Dweh, Lillie Fowler, Nancy O'Connor, Rachel Wagner, Christiana Semabia, Keely Whipple, Amy Spitzer, Kitty Robinson, Cheri Scicchitano, Tom Dadey, Joshua King, Juli Keeler, Donna Oppedisano, Michael Fitzpatrick, Chas Stynes, Chloe Lowenguth, Andy Starowicz.

### Presentation – Jamesville-DeWitt Middle School

Mrs. Murphy moved and Mrs. Rhodes seconded a motion to table the Presentation of the Jamesville-DeWitt Middle School.

Motion carried (8-0-0).

### Community Comment Time #1

Mrs. Petrosillo asked if there were any comments, there were none.

### Minutes of December 17, 2018 Board Meeting

Dr. Corcoran moved and Mr. Dawe seconded the approval of the minutes of the December 17, 2018 Board Meeting.

Motion carried (8-0-0).

### Warrants and Expense Reports

Mrs. Woodcock Dettor reviewed the warrants and expense reports and moved their acceptance, seconded by Mr. Van Schaick.

Motion carried (8-0-0).

### Recommendations of the CPSE and CSE

Dr. Corcoran moved and Mr. Van Schaick seconded the acceptance of the recommendations of the Committee on Pre-School Special Education from their meetings on December 10, and 18, 2018 and

January 3, 2019 and the amended recommendations of the Committee on Special Education from their meetings on December 12, 17, 18, 19, 20, and 21, 2018 and January 3, 2019. One recommendation was remanded back to committee for review.

Motion carried (7-0-1). Mrs. Rhodes abstained.

### **Superintendent's Personnel Recommendations**

Mr. Van Schaick moved and Mrs. Murphy seconded the approval of the Superintendent's Personnel recommendations as follows:

#### ***INSTRUCTIONAL***

<b>Name and position</b>	<b>Location</b>	<b><u>Appointments</u></b>		<b>Effective</b>
		<b>Annual Salary</b>	<b>Cert</b>	
Tyquan R. Horton Teaching Asst. Probationary Appt. Replacing P. Richardson	High School	(prorated)	TA Level 1	1/18/19

#### **Extra duty assignments/extended teaching 2018-2019**

##### **Intramural Coaching**

<b>Name</b>	<b>Assignment</b>	<b>Stipend</b>
Jessica Duerr	Indoor Basketball Tournament	
Dan Glazier	Intramural Coach Substitute	
Sarah Levesque	Indoor Basketball Tournament & Coach Substitute	
Mitzi Longway	Indoor Basketball Tournament & Coach Substitute	
Pat Sawatzke	Indoor Basketball Tournament	

#### **Extra duty assignments/extended teaching 2018-2019**

##### **Coaching - Winter**

<b>Name</b>	<b>Assignment</b>	<b>Stipend</b>
Noel Norden	Modified Boys Swimming Coach (effective 1/15/19)	

#### ***INSTRUCTIONAL***

<b>Name and position</b>	<b>Location</b>	<b><u>Request for Leave</u></b>		<b>Effective</b>
		<b>Type of Leave</b>		
Jessa Baum K-6 Teacher	JES	FMLA (paid & unpaid)		4/11/19 - 6/10/19
Sarah Brenno K-6 Teacher	JES	FMLA (paid & unpaid)		3/11/19 - 5/13/19

#### ***NONINSTRUCTIONAL***

**Request for Retirement**

<b>Name and position</b>	<b>Location</b>	<b>Effective</b>
Karen Cerimeli Typist II	Middle School	1/31/19

**Resignations**

<b>Name and position</b>	<b>Location</b>	<b>Effective</b>
Carrie Madison Teacher's Aide	Tecumseh	1/10/19
Melissa Terino Cheerleading Coach	Athletics	1/5/19

Motion carried (7-0-1). Mrs. Rhodes abstained.

**Approve High School Field Trip**

Dr. Corcoran moved, and Mrs. Rhodes seconded the approval for the Girls Varsity Basketball team to travel to Nashua, N.H. from 2/2/19 to 2/3/19 to play against a top team, Bishop Guertin.

Motion carried (8-0-0).

**Reorganization Motions List**

Dr. Smith was unable to take the oath of office because of an issue with the paperwork. Dr. Smith will take the Oath on Tuesday, January 15, 2019, to be witnessed, notarized and filed.

Mrs. Murphy moved and Mrs. Rhodes seconded the following appointment:

Acting Clerk of the Board\*                  Peter Smith  
\*To serve when the District Clerk is unavailable.

Motion carried (8-0-0).

Mrs. Murphy moved and Mr. Van Schaick seconded the following appointments:

Acting Records Management Officer – Peter Smith  
Acting Purchasing Agent – Peter Smith  
Title IX coordinator – Peter Reyes  
Cooperative Health Insurance Fund of CNY Alternate – Peter Smith  
OCM Worker's Compensation Consortium Alternate – Peter Smith  
Dignity for All Students Coordinators: Marcy Baker

Motion carried (8-0-0).

Mrs. Woodcock Dettor moved and Dr. Corcoran seconded the following authorizations:

To certify payrolls – Peter Smith  
To approve attendance at conferences, conventions, and workshops – Peter Smith  
To establish petty cash funds:  
Jamesville Elementary – Marcy Baker, \$200.00

Designation of authorized signature on checks – Peter Smith  
To approve budget transfers – Peter Smith  
To approve for grants in aid – Peter Smith

Motion carried (8-0-0).

### **Potential Consideration for Future Meetings**

Mrs. Petrosillo introduced a new standing agenda item *Potential Consideration for Future Meetings*. She explained the opportunity for Board members to bring ideas to the Board for consideration at future meetings and asked for any ideas. The topics included were:

- Student representation on the Board
- Formal recognition for Dr. Kendrick
- Establishing a Pre-K program at JD
- Board Committees and other areas that might benefit from a committee
- Feedback regarding Community Comment time and verbiage

### **Debt Service Discussion**

Dr. Smith presented a briefing on the budget development process and the time frame. He discussed the components of the proposed debt service schedule for 2019/2020. (See Supplemental Minutes.) There is a small decrease from last year which means the debt service should remain relatively flat. The Transportation and Maintenance budgets will be presented at the next meeting, February 4<sup>th</sup>. Dr. Smith stated that the governor will be presenting his budget on January 15<sup>th</sup>.

### **Superintendent's Report**

Dr. Smith welcomed Mr. Starowicz and the 6<sup>th</sup> Grade student council members in attendance. Dr. Smith gave an update, analysis, timeline and cost structure on the District's work with the Perception Institute. The summer and fall was spent developing a survey for staff which opened up this week and will close in February. Generalized professional development will be introduced in the spring. The Institute will report back with analysis by the end of the school year and targeted professional development based on the results will be introduced in fall of 2019. Dr. Smith explained that the cost of the research and professional development will be paid through State Grants. Dr. Smith spent the last week meeting with teachers rolling out the work and timeline of the survey. With regard to Dr. Smith's Transition Plan, he has met with most Board members. Administrators and remaining Board members are all scheduled to meet with Dr. Smith. Dr. Smith updated the Board on upcoming events.

### **Board President's Report**

Mrs. Petrosillo reported on the reworked Facilities, Finance and Audit Committees, stating the Committees and members are listed on the website. She spoke about the new agenda item, *Potential Consideration for Future Meetings*. Mrs. Petrosillo spoke about the best way to contact her. She spoke about future Board retreats, the first being February 4<sup>th</sup> which will focus on the roles and responsibilities of Board members and a proposed second retreat focusing on communication and interpersonal relations. The date has not yet been decided. Mrs. Petrosillo reminded the Board of an

opportunity on February 9<sup>th</sup> that the CNYSBA is offering, a legislative forum and asked if any Board member would be available to attend. Mrs. Murphy, Mrs. Rivera-Ortiz and Mrs. Tyson will be attending.

### **Unfinished and Continuing Business**

Mr. Dawe reported that on December 28, 2018, Mrs. Murphy, Mrs. Rivera-Ortiz, Mr. Van Schaick and he had a phone conference with NYS Legislator Thomas Buckel. They discussed the pending vote on the extension of the tax sharing agreement. Mr. Dawe expressed his concerns and disappointment with the agreement.

Mr. Van Schaick reported that there was a brief meeting of the Facilities Committee before the Board meeting where Mr. Decker and Dr. Smith gave them a tour of the Middle School. He said that Mr. Decker reported that the projects are on schedule.

Mrs. Murphy questioned about recommendations brought forth from the Safety Committee that are not part of this Capital Project and if they will be part of another project. Mr. Decker spoke about the challenges with the entry way at Moses-DeWitt as well as the District Office. These changes will not be part of a separate project, but may be completed by the District.

Mrs. Petrosillo asked Mr. Van Schaick if there was running list of things needed to be done at the Middle School and Mr. Van Schaick said he would get back to her with that. Both Dr. Smith and Mr. Decker spoke about the building condition survey that is done every five years and that we continue to prioritize districtwide.

Mrs. Murphy reminded the Board that the meeting on February 4<sup>th</sup> will start at 7:30 p.m. due to the retreat.

Mrs. Tyson spoke to the Board about an email she received from the NYSSBA regarding a position on the Board of Directors for an insurance professional for the NYS Retirement System. Mrs. Tyson expressed her interest and asked if it would be a conflict. She will contact them directly and keep the Board up to date.

Mrs. Murphy asked if we are aware of any families whose parents are employed by the Federal Government who may be struggling due to the government shutdown. Dr. Smith said he will ask building administrators to increase their awareness to this sensitivity.

### **Community Comment #2**

Lauryn Gouldin addressed the Board and Dr. Smith about encouraging the elementary schools, specifically Tecumseh Elementary School to participate in The Special Olympics. She offered to help provide volunteers and PTG assistance for raising funds to attend.

Joshua King asked if the community is allowed to see what questions were asked in the survey from the Perception Institute, as well as why local businesses were not used for the survey. He also asked if the Transition Plan was on the website.

At 8:30 p.m., Mrs. Rhodes moved and Mrs. Murphy seconded the meeting to be adjourned to Executive Session for the purpose of discussing proposed litigation.

Motion carried (8-0-0).

At 9:02 Mrs. Murphy moved and Mrs. Rhodes seconded the adjournment of Executive Session.

Motion carried (8-0-0).

At 9:02 Mrs. Rhodes moved and Mrs. Murphy seconded the adjournment of the Board of Education meeting.

Motion carried (8-0-0).

Respectfully submitted,

Timothy Decker  
Clerk of the Board

**BOARD APPROVED: 2/4/19**