

## MINUTES OF BOARD OF EDUCATION MEETING – August 27, 2018

### MEMBERS PRESENT

Mr. Brown  
Mrs. Corcoran  
Mrs. Murphy  
Mrs. Petrosillo  
Mrs. Rhodes  
Mrs. Rivera-Ortiz  
Mr. Schulman  
Mr. Van Schaick  
Mrs. Woodcock Dettor

### MEMBERS ABSENT

### ADMINISTRATION PRESENT

Dr. Kendrick, Superintendent of Schools  
Mr. Decker, School Business Administrator  
Dr. Smith, Assistant Superintendent

Mr. Schulman called the meeting to order at 7:00 p.m. in the Board Room of the District Office. Others in attendance were Pamela Sodar, Kathy Militello, Diane Ennis, Micle Chohan, Lynn Vanderhook, Gina Petkopoulos, Rebecca Reed Kantrowitz, Shawn Forster, Jamie Cook, Michelle Kielbasinski, Gabriella Kielbasinski, Justin Bird, Rachel Gilchrist, Acadia Gilchrist, Cindy Heaslip, Pam Richardson, Nikki Wylde, Gregory Sanville, Amy Lestrangle, Elaine Howe, Clete Gualtieri, Ann Wright, Christinia Wickham, Tina Morgan, Lisa Jones, Chloe Butler, Emma DeForest, Gabe Cadrill, Libby Blair, Erika Blair, Trey Romano, Nancie Romano, Karen Young, Taylor Brown, Ariel DuChene, Sung Lee, Karen Lee, Michael Chappell, Carl Austin, Barb Austin, Ellen Kotzin, Mark Kotzin, Max MiMargolu, Frank Scibilia, Samantha Burton, Maria DeAngelis, Jack Harrington, Sandy Burton, Paige Burton, Piper Markowski, Alex Yoo, Jennifer Berg, Will Berthod, Garrett Quackenbush, James O'Keefe, Cindy Tzetzis, Chris Tzetzis, Betty Michael, Darrilyn Yoo, Larry Stroh, Andrea Ninestein, Sue Techman, Autumn O'Keefe, Eboni Britt, Sam Drori, Julie Morse, Molly Mulvihill, Michael Tzetzis, Zoe Tzetzis, Diane Rushford, Margo Lynne, Howie Lynne, Nancy O'Connor, Micheal Dean Anderson, Jack McGloughlin, Richard Adler, Kai Gesek, Leslie Almstead, Mary Brown, Lauren Young, Brad Hesse, Cyndi Hess, Coran Klaver, Maureen Aliani, Erica Brier Kennedy, Ernie Santangelo, Kathy Santangelo.

### Community Comment

Mr. Schulman stated that the Board has received numerous emails regarding the choral program and therefore opened up Community Comment Time 1 to both agenda and non-agenda items.

Maria DeAngelis expressed concerns about the high school choral program.  
Jack Harrington expressed concerns about the high school choral program.  
Nancie Romano expressed support for the high school choral program.  
Samantha Burton expressed concerns about the high school choral program.  
Libby Blair expressed support for the high school choral program.  
Micle Chohan expressed support for the high school choral program.  
Trey Romano expressed support for the high school choral program.  
Kai Gesek expressed support for the high school choral program.  
Piper Markowski expressed concerns about the high school choral program.  
Tina Morgan expressed support for the high school choral program.

Lynn Vanderhook expressed concern our children are experiencing a mental health crisis.  
Paul Ottison commented that he expects professionalism from all teachers.  
Holly Foti expressed support for the high school choral program.  
Chris Tzetzis expressed support for the high school music program.

Rebecca Kantrowicz recommended the board launch an independent investigation.

Chloe Butler expressed support for the high school choral program.

Erica Blair commented that she believes that the students will need help to process all that has happened.

Song Lee suggested we not blame anyone here but expect respect, hard work and discipline from our teachers.

Sandy Burton expressed concerns about the high school choral program.

Eboni Britt expressed the need to address how teachers interact with students.

Pam Sodar expressed support for the high school choral program. She hoped parents would talk to their children.

Darilynn Yoo expressed support for the high school choral music program.

Jamie Cook commented that people don't realize the impact they make on other people.

Mike Chappell expressed support for the high school choral program.

Shawn Forster expressed concerns about the high school choral program.

Rachel Gilchrist commented that she comes to these meetings to speak about children's social and emotional needs.

Christina Semabia commented that she comes to meetings to bring attention to racial slurs. She reiterated her concern about encountering a truck with a confederate flag parked in the school parking lot. She also encouraged the Board to vote no on the security plan.

Jennifer Berg expressed concerns about the high school choral program.

Gabby Kielbasinski expressed support for the high school choral program.

Coran Klaver commented that teachers need to set and maintain healthy boundaries.

Frank Scibilia commented that this High School strives to be the best. The recent tragedy in the community needs to be addressed.

Maureen Aliani recommended the district do more to systematically detect mental health issues in students. She expressed concern about the character education program.

Alex Yoo expressed support for the high school choral music program.

## **Minutes of July 9, 2018 Board Meeting**

Mr. Brown moved, Mrs. Murphy seconded, approval of the minutes of the July 9, 2018 Board of Education meeting.

Motion carried (8-0-1) Dr. Corcoran abstained.

### **Warrants and Expense Reports**

Dr. Corcoran reviewed the warrants and expense reports and moved their acceptance, seconded by Mr. Van Schaick.

Motion carried (7-2-0). Mrs. Rhodes and Mrs. Rivera-Ortiz opposed.

Mrs. Rhodes and Mrs. Rivera-Ortiz both opposed the acceptance of the warrants and expense reports as they stated they did not have sufficient information.

### **Recommendations of the CPSE and CSE**

Mrs. Murphy moved, Mr. Brown seconded acceptance of the recommendations of the Committee on Pre-School Special Education from their meetings on July 12 and 25, 2018 and the Committee on Special Education from their meetings on July 10, 31 and August 16, 2018.

Motion carried (7-2-0). Mrs. Rhodes and Mrs. Rivera-Ortiz were opposed.

Mrs. Rhodes and Mrs. Rivera-Ortiz did not feel they could accept the Recommendations without an attestation that all rules had been followed.

### **Superintendent's Personnel Recommendations**

Mr. Van Schaick moved and Mrs. Petrosillo seconded the approval of the Superintendent's Personnel Recommendations be moved on the agenda to after an Executive Session.

Motion carried (9-0-0).

### **High School Field Trip**

Mrs. Murphy moved, Mrs. Woodcock-Dettor seconded approval for the Boys and Girls Cross Country Team to travel to Manhattan College Invitational, in Bronx, NY, on 10/12/18 – 10/13/18 to compete.

Motion carried (9-0-0).

### **Comprehensive District and Building Safety Plans**

Dr. Kendrick discussed the Comprehensive District and Building Safety Plans to be approved. (See Supplemental Minutes.) The changes in the Comprehensive Districtwide Safety Plan this year, recommended by the District Safety Team, are additional staffing for Prevention and Intervention; additional counselors at each elementary school and middle school as well as a school resource officer assigned primarily to the high school. The protocols and procedures have not been changed. The Comprehensive Districtwide Safety Plan is available on the website.

Mrs. Ortiz asked if the plan was a product of a policy and Dr. Kendrick responded that it is mandated by the State and must be approved by the Board of Education.

Mrs. Rhodes said that the specific role for an S.R.O. in specific should be articulated in the plan. Mr. Brown said that the role of an S.R.O. is situational.

Mrs. Murphy stated that the protocols are vetted by the Town of DeWitt Police and Fire Departments.

Mr. Van Schaick moved and Mr. Brown seconded the approval of the Comprehensive District and Building Safety Plans.

Motion carried (7-1-1). Mrs. Rhodes was opposed and Mrs. Rivera-Ortiz abstained.

### **School Tax Levy 2018-2019**

Dr. Kendrick requested the Board's approval of a tax levy of \$39,400,433 which is the amount approved by voters. This represents approximately a 2.05% increase, the maximum allowable by the tax cap. The tax rate of \$23.32 per \$1,000 is an increase of .33% from last year's rate of \$23.24.

Mr. Brown moved, Mrs. Murphy seconded the approval of a tax levy of \$39,400,433.

Motion carried (9-0-0).

### **Bond Resolution and Estoppel Notice**

The following resolution was made by Mr. VanSchaick and seconded by Mrs. Murphy:

A RESOLUTION AUTHORIZING THE RENOVATION AND RECONSTRUCTION OF CERTAIN SCHOOL DISTRICT FACILITIES AND BUILDINGS BY THE JAMESVILLE DEWITT CENTRAL SCHOOL DISTRICT, ONONDAGA COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$12,100,000 AND AUTHORIZING THE ISSUANCE OF \$12,100,000 SERIAL BONDS TO PAY THE COSTS THEREOF.

WHEREAS, at a special district meeting of the Jamesville Dewitt Central School District, Onondaga County, New York (the "School District"), duly called, held and conducted on October 18, 2016, the duly qualified voters of the School District approved a proposition authorizing (i) the renovation and reconstruction of the Tecumseh Elementary School, Jamesville Elementary School, Moses Dewitt Elementary School, Jamesville Dewitt Middle School, Jamesville Dewitt High School and District Bus Garage, including renovation and reconstruction of building exteriors and interiors, refurbishment of mechanical, electrical and plumbing systems, grading or improvement of the sites and acquisition of original furnishings, equipment, machinery and apparatus required for purposes for which such buildings and improvements are to be used at a maximum estimated cost not to exceed \$12,100,000, and (ii) the levy of a tax to be collected in annual installments for such purposes; and

WHEREAS, all conditions precedent to the financing of the capital projects described above, including compliance with the provisions of the State Environmental Quality Review Act, have been performed; and

WHEREAS, it is now desired to provide for the financing of such capital projects;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Jamesville Dewitt Central School District, Onondaga County, New York, as follows:

Section 1. The renovation and reconstruction of the Tecumseh Elementary School, Jamesville Elementary School, Moses Dewitt Elementary School, Jamesville Dewitt Middle School, Jamesville Dewitt High School and District Bus Garage, including renovation and reconstruction of building exteriors and interiors, refurbishment of mechanical, electrical and plumbing systems, grading or improvement of the sites and acquisition of original furnishings, equipment, machinery and apparatus required for purposes for which such buildings and improvements are to be used is hereby authorized at a total estimated maximum cost not to exceed \$12,100,000. The plan for the financing of such maximum estimated cost shall consist of the issuance of up to \$12,100,000 serial bonds of the School District (the “Bonds”), which are hereby authorized pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the period of probable usefulness of the aforesaid objects or purposes is thirty (30) years pursuant to subdivision 97 of paragraph (a) of Section 11.00 of the Local Finance Law.

Section 3. Subject to the provisions of this resolution and of the Local Finance Law, and pursuant to the provisions of Sections 21.00, 30.00, 50.00 and 56.00 to 63.00, inclusive, of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the Bonds herein authorized, including renewals of such notes, and the power to prescribe the terms, form and contents of the Bonds, and any bond anticipation notes, and the power to sell and deliver the bonds and any bond anticipation notes issued in anticipation of the Bonds, and the power to issue Bonds providing for substantially level or declining annual debt service, is hereby delegated to the President of the Board of Education (the “President of the Board”), the chief fiscal officer of the School District.

Section 4. The temporary use of available funds of the School District not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution.

Section 5. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the School District’s General Fund (the “General Fund”). It is intended that the School District shall then reimburse expenditures from the General Fund with the proceeds of the Bonds and bond anticipation notes authorized by this resolution and that the interest payable on the Bonds and any bond anticipation notes issued in anticipation of the Bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the School District’s “official intent” within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the Bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 6. The faith and credit of the School District are hereby irrevocably pledged to the punctual payment of the principal of and interest on the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, and provision shall be made annually in the budget of the School District by appropriation for (a) the amortization and redemption of the Bonds and bond anticipation notes to mature in such year, and (b) the payment of interest to be due and payable in such year.

Section 7. The Bonds, and any bond anticipation notes issued in anticipation of the Bonds, shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law and the Bonds, and

any bond anticipation notes issued in anticipation of the Bonds, shall be general obligations of the School District, payable as to both principal and interest by a general tax upon all the real property within the School District without legal or constitutional limit as to rate or amount. The faith and credit of the School District are hereby irrevocably pledged to the punctual payment of the principal of and interest on the Bonds, and any bond anticipation notes issued in anticipation of the Bonds, and provision shall be made annually in the budget of the School District by appropriation for (a) the amortization and redemption of the Bonds and bond anticipation notes to mature in such year, and (b) the payment of interest to be due and payable in such year.

Section 8. The validity of the Bonds or any bond anticipation notes issued in anticipation of the sale of the Bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the School District is not authorized to expend money;

(b) the provisions of law which should be complied with at the date of the publication of this resolution or a summary hereof are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days (20) days after such publication; or

(c) such obligations are authorized in violation of the provisions of the Constitution of the State of New York.

Section 9. The President of the Board, as chief fiscal officer of the School District, is hereby authorized to enter into an undertaking for the benefit of the holders of the Bonds from time to time, and any bond anticipation notes issued in anticipation of the sale of the Bonds requiring the School District to provide secondary market disclosure as required by U.S. Securities and Exchange Commission Rule 15c2-12.

Section 10. This resolution, or a summary hereof, shall be published in the official newspapers of the School District, together with a notice of the School District Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 11. This resolution shall take effect immediately.

### **ESTOPPEL NOTICE**

The Bond Resolution, a summary of which is published herewith, has been adopted on the 27<sup>th</sup> day of August, 2018, and the validity of the obligations authorized by such Resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the Jamesville Dewitt Central School District, Onondaga County, New York, is not authorized to expend money or the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of publication of this notice, or such obligations were authorized in violation of the provisions of the Constitution of the State of New York.

### **Summary of Bond Resolution**

1. Class of Objects or Purposes: The renovation and reconstruction of the Tecumseh Elementary School, Jamesville Elementary School, Moses Dewitt Elementary School, Jamesville Dewitt Middle School, Jamesville Dewitt High School and District Bus Garage, including renovation and reconstruction of building exteriors and interiors, refurbishment of mechanical, electrical and plumbing systems, grading or improvement of the sites and acquisition of original furnishings, equipment, machinery and apparatus required for purposes for which such buildings and improvements are to be used.

2. Period of Probable Usefulness: thirty (30) years.

3. Maximum Amount of Obligations to be Issued: \$12,100,000.

The Bond Resolution herein summarized shall be available for public inspection during normal business hours for twenty (20) days following the date of publication of this notice at the office of the School District, Edinger Drive, Dewitt, New York.

A determination pursuant to the State Environmental Quality Review Act has been issued and is on file with the School District.

Motion carried (9-0-0).

### **Substitute Pay Rates**

Dr. Smith explained the need for an increase in substitute pay rates. On December 31, 2018 the state minimum wage increases from \$10.40 to \$11.10 per hour. This necessitates a change for many groups. He also explained that it has been a challenge to find subs for all positions due to shortage of subs. (See Supplemental Minutes).

Mr. Brown moved and Mrs. Woodcock Dettor seconded the approval of substitute pay rates.

Motion carried (9-0-0).

### **Superintendent's Report**

Dr. Kendrick provided the Board with current enrollment status. With the current numbers there is no need for additional staff. Tecumseh is now set to have three sections of Kindergarten. There are always last minute numbers changes. Dr. Kendrick will keep the Board informed of any significant changes.

The District Goals for the 2018-2019 school year were presented to the Board for their review and approval (See Supplemental Minutes and website).

Mrs. Murphy moved and Mrs. Woodcock Dettor seconded the approval of the 2018-2019 District Goals.

Motion carried (9-0-0).

Dr. Kendrick provided the Board with an update on safety and security measures which were recommended by the District Safety Team and accepted by the Board of Education in March.

- Additional counselors have been added to each elementary school and the middle school
- Anonymous tip line has been put into place

- Camera upgrades – have been purchased and are waiting for delivery
- Cameras have been installed on many, but not all buses. This will be completed over time.
- A school resource officer has been appointed
- A new public address system is being integrated with the fire alarm systems which are being installed as part of the capital project.
- Staff and visitors are now badged
- Interior doors locked – , awaiting delivery on security doors for Tecumseh and Jamesville Elementary
- Secure entrance to Moses DeWitt – architects preparing recommendation
- Bullet resistant film – will be added after the construction is complete on some windows
- Separate, secure entrances to PPS and the District Office – architects are preparing plans for the district office. Currently PPS is relocating meetings to individual buildings to cut down on traffic.
- Student drop off and pick-up – additional bus supervision added.
- Buildings have been locked after school and activities moved to the high school with the monitoring of a full time security guard.
- Web based scheduling system for facilities usage is now in use
- Emergency response software for managing safety plans and emergency response – Navigate Prepared –there will be training for staff –safety plans will be loaded and it will be up and running as soon as possible.

Dr. Corcoran stated that she has the utmost respect for principals but is hoping that in the future before anything goes out to families that would mean any changes to procedures, policies, that Board members be able to see it first.

Dr. Kendrick stated that an S.R.O. has been assigned through an agreement with the Town of DeWitt Police Department. The Police Officer is Lindsey Pienkowski. She is a 17 year veteran who has worked in the NYPD, North Syracuse PD and Town of Dewitt PD. She has had training in Diversity and Ethics, Racial Profiling, Ethics Bias, Field Safety Training and Training in Sex Crimes and Domestic Violence. The S.R.O. will work primarily at the High School.

Dr. Kendrick provided the Board with update on the Capital Project. Moses-DeWitt is ready to go for the school year. The exterior and HVAC work is complete. The pool at the Middle School should be available when school starts. At the Transportation Department, the fuel tank has been installed and filled. The High School is functional with site work completed. The cafeterias and bathrooms are functional. The safety glass for cafeterias is on order and we are waiting on the lights. The auditorium is shut down for most of the rest of the year. The area where instruction takes place should be done soon after school starts. The fire alarms and PA system installation will be ongoing throughout the year.

The Middle School window replacement will begin next summer. Dr. Kendrick credited the custodial/maintenance staff for all their hard work in making the buildings look great. They worked hard and had many challenges in which they rose to the occasion.

### **Unfinished and Continuing Business**

Mrs. Murphy complimented the grounds staff for all their hard work, noting there was a lacrosse tournament with hundreds of kids recently on the fields. She said the fields were spotless and that the staff does a remarkable job.

Mrs. Petrosillo asked about de-escalation techniques for an S.R.O. and Dr. Kendrick responded that it is covered in training.

Mrs. Rhodes said that a school district can authorize what type of force is to be used on students and this is a grey area that is left open.

Mrs. Petrosillo asked what we could do to remedy Mrs. Rhodes and Mrs. Rivera-Ortiz's opposition to accepting warrants and expense reports. Mr. Decker explained the process.

Mr. Brown stated that in regards to the CPSE and CSE, he has never in six years received any reports, or comments or complaints that processes have not been followed.

Mrs. Murphy stated the same thing but for fourteen years.

Mr. Van Schaick said he had one complaint of a parent not satisfied.

Mrs. Rhodes stated that multiple parents have contacted her about this.

Mr. Brown was adamant that not accepting the recommendations or adding another step to the process would hold up a child's IEP. He stated the administrators are trained to do this and this is what they are presenting when they make recommendations. The recommendations coming to us are the culmination of a structured and highly regulated process completed by the Committee on Special Education. This concerns him that we are questioning this process.

Mrs. Woodcock Dettor stated that at the Board Meeting where the special education administration presented their report, they quantified hundreds of meetings. If there are specific concerns, they should be brought forward, but she would not want to be in a position to hold up someone's IEP.

Mr. Brown asked that all in attendance observe a moment of silence for the June graduate who recently passed away.

### **Community Comment**

Mr. Schulman asked for community comments.

Max Mimargolu asked if the personnel recommendations would be made public after the executive session.

Acadia Gilchrist commented that she would like to see a plan of action on how to address mental illness in schools.

Michelle Kielbasinski expressed concern about the letter that went home to elementary parents concerning tightened security and the limitation on parent access and how this would affect the PTG and their efforts.

Brae Fuller spoke about her concerns on how this might affect the PTG. The PTG funds many things in the school.

Christiana Semabia inquired about training and competence of the new mental health staff, the role of the SRO in Immigration and Customs Enforcement, who is responsible for board of education meeting agendas, and district enforcement of the Dignity for All Students Act.

Michelle Kielbasinski asked if PTG could be considered an event for students.

It was again stated that all adult meetings will take place at the High School. This was the recommendation made by the District Safety Team and accepted by the board of education.

Rachel Gilchrist commented on the decision of the school not to have a Halloween Parade.

At 10:17 p.m., Mrs. Murphy moved, Mr. Van Schaick seconded, the meeting be adjourned to executive session for purposes of discussing personnel history of specific personnel.

At 11:48 p.m., Dr. Corcoran moved, Mrs. Petrosillo seconded, the executive session be adjourned.

Motion carried (9-0-0).

Mr. Brown moved, Mrs. Murphy seconded the following amended personnel recommendations:

### Superintendent's Personnel Recommendations

#### ***INSTRUCTIONAL***

| <b>Name and position</b>  | <b>Location</b> | <b><u>Appointments</u><br/>Annual Salary</b> | <b>Cert</b>               | <b>Effective</b> |
|---|-----------------|--|---------------------------|------------------|
| Sarah Hager<br>Regular Substitute<br>Guidance Counselor<br>Replacing C. Farranto<br>(B. Piorkowski)   | Middle School   |  | Perm. School<br>Counselor | 9/4/18-6/30/19   |
| Lisa Kerwin<br>Special Education Teacher<br>Replacing S. Sofranko<br>Probationary Appointment         | JES/MS          |  | Prof.SWD B-2, 1-6         | 9/4/18           |
| Maria Koster<br>Regular Substitute<br>K-6 Classroom Teacher<br>Replacing S. Metott                    | Middle School   |  | Init. M.S. Ed.<br>5-9     | 9/4/18-6/30/19   |
| Karista Lewis<br>Special Education Teacher<br>Probationary Appointment (4 yrs)<br>Replacing J. Martin | Middle School   |  | Init. SWD 1-6             | 9/4/18           |
| Sharon Osterdale<br>AIS Teacher<br>Part-time (.67)  | Middle School   |  | Perm N-6                  | 9/4/18-6/30/19   |

|   |               |                       |        |
|---|---------------|-----------------------|--------|
| Sara Sofranko<br>K-6 Classroom Teacher<br>(increased enrollment)  | Tecumseh      | Prof.Childhd. Birth-2 | 9/4/18 |
| Christina Taylor<br>Special Education Teacher<br>Probationary Appointment (4 yrs)<br>Replacing S. MacKnight | JES           | Prof. SWD 1-6         | 9/4/18 |
| Nicole Wylde<br>K-6 Classroom Teacher<br>Probationary Appointment (4 yrs)<br>Replacing Mary Beth Aloï       | Moses-DeWitt  | Prof. Chldhd. 1-6     | 9/4/18 |
| Sarah Tiffany<br>K-6 Classroom Teacher<br>Probationary Appointment (3 yrs)<br>Replacing R. Giacchetta       | Middle School | Perm 1-6              | 9/4/18 |

**Change in Status**

| <b>Name and position</b> | <b>Location</b> | <b>Change</b>         | <b>Effective</b> |
|--------------------------|-----------------|-----------------------|------------------|
| Sara Brodbeck            | Middle School   | Additional Class      | 9/4/18-1/25/19   |
| Laura Fabian             | Middle School   | Additional Class      | 9/4/18-1/25/19   |
| Dan Vinette              | Middle School   | Additional Class (.5) | 9/4/18-1/25/19   |

**Extra duty assignments/extended teaching 2018-2019**

**Jamesville Elementary School**

| <b>Name</b> | <b>Assignment</b> | <b>Stipend</b> |
|-------------|-------------------|----------------|
| Nicole Abdo | Textbook Control  |                |

**Extra duty assignments/extended teaching 2018-2019**

**Moses-DeWitt Elementary School**

| <b>Name</b>       | <b>Assignment</b>                | <b>Stipend</b> |
|-------------------|----------------------------------|----------------|
| Michelle Duffy    | Resource Leader (50%)            |                |
| Stacie Fitzgerald | Resource Leader (50%)            |                |
| Susan Spinelli    | Supervision of pm parent pick-up |                |
| Meryl Ziegler     | Supervision of pm parent pick-up |                |

**Extra duty assignments/extended teaching 2018-2019**

**Tecumseh Elementary School**

| <b>Name</b>  | <b>Assignment</b>         | <b>Stipend</b> |
|--------------|---------------------------|----------------|
| Beck Abraham | Bus Supervision (PM)      |                |
| Justin Bird  | Student Supervision       |                |
| Sue Brown    | Bus Supervision (AM & PM) |                |

|                |                           |
|----------------|---------------------------|
| Tina Bussone   | Bus Supervision (AM & PM) |
| Cassi Crossman | Textbook Control          |
| Dana Dietz     | Resource Leader           |
| Carri Moore    | Bus Supervision (PM)      |

**Extra duty assignments/extended teaching 2018-2019**

**High School**

| <b>Name</b>                 | <b>Assignment</b>                               | <b>Stipend</b> |
|-----------------------------|---|----------------|
| Solace Amankwah             | French Honor Society Advisor                    |                |
| Jordan Berger               | Drama Club Advisor                              |                |
| Dan Blumenthal              | H.S. Musical Instrumental                       |                |
|                             | Instrumental Performance Group Advisor          |                |
| Amy Boettger                | Junior Class Advisor                            |                |
| Laura Bond                  | National Honor Society Co-Advisor               |                |
| Leo Brown                   | Mock Trial Advisor                              |                |
| David Bunyan                | Social Studies Department Chair                 |                |
|                             | Textbook Control Social Studies                 |                |
| Henry Cline                 | LOTE Department Chair                           |                |
|                             | Spanish Honor Society Advisor                   |                |
|                             | LOTE Textbook Control                           |                |
| Maria DeJesus               | Spanish Club Advisor                            |                |
| Terri Eaton                 | High School Store Advisor                       |                |
| Diane Ennis                 | National Honor Society Co-Advisor               |                |
| Will Hartley                | Freshman Class Advisor                          |                |
| Michael Keenan              | Science Department Chair                        |                |
|                             | Science Olympiad Advisor                        |                |
|                             | Senior Class Advisor                            |                |
|                             | Textbook Control Science                        |                |
| Michael Klemperer           | Math Team Co-Advisor                            |                |
| Lee Krukowski               | A/V Club Advisor                                |                |
| Lauren Ludovico             | French Club Advisor                             |                |
| Brian Marcum                | H.S. Musical Producer                           |                |
| Meghan McGee                | Student Council Advisor                         |                |
| Melissa Moore               | AXCO Advisor                                    |                |
|                             | SADD Club Advisor                               |                |
| Connie Myers-Kelly          | High School Yearbook                            |                |
|                             | Rambunctious Advisor                            |                |
| <del>Brenda Neuss</del>     | <del>High School Musical Assistant</del>        |                |
|                             | (deleted after discussion in executive session) |                |
| Donna Oppedisano            | MUN Advisor                                     |                |
|                             | Sophomore Class Advisor                         |                |
| Simone Pacilio              | UMOJA Advisor                                   |                |
| Mary Panek                  | Purchasing control                              |                |
| Matthew Phillips            | High School Newspaper                           |                |
| <del>Beth Quackenbush</del> | <del>High School Musical Vocal</del>            |                |
|                             | (deleted after discussion in executive session) |                |
|                             | <del>High School Performance Vocal</del>        |                |
|                             | (deleted after discussion in executive session) |                |
| Samantha Ross               | Roots & Shoots Club Advisor                     |                |

|                    |                                     |
|--------------------|-------------------------------------|
| Diane Rushford     | English Department Chair            |
|                    | English Department Textbook Control |
| Larry Stroh        | Science Olympiad Advisor            |
|                    | High School Yearbook Advisor        |
| Erin Sullivan      | Math Team Co-Advisor                |
| Susan Techman      | Math Department Chair               |
|                    | Math Textbook Control               |
| Lisa Troubetaris   | Key Club Advisor                    |
| James Tuck         | Outdoor Pursuits Club Advisor       |
| Kristine Wisnieski | International Club Advisor          |
| Lee Ann Wright     | Interclass Activity Treasurer       |

**Extra duty assignments/extended teaching 2018-2019**

**Middle School**

| <b>Name</b>     | <b>Assignment</b>                           | <b>Stipend</b> |
|-----------------|---|----------------|
| Kim Giammichele | Cafeteria Supervision 6 <sup>th</sup> Grade |                |
| Daniel Glazer   | Cafeteria Supervision 6 <sup>th</sup> Grade |                |
| Amy Spitzer     | Cafeteria Supervision 7 <sup>th</sup> Grade |                |
| Kurt Sweeney    | Cafeteria Supervision 5 <sup>th</sup> Grade |                |

**Request for Leave**

| <b>Name and position</b>                     | <b>Location</b> | <b>Type of Leave</b>    | <b>Effective</b> |
|--|-----------------|-------------------------|------------------|
| Sabrina Metott<br>K-6 Teacher                | Middle School   | Parental Leave (unpaid) | 9/4/18-6/30/19   |
| Sunnet Placito-Raymond<br>Guidance Counselor | Middle School   | Unpaid Leave            | 6/30/18-12/21/18 |

**Resignation**

| <b>Name and position</b>                          | <b>Location</b> | <b>Effective</b> |
|---|-----------------|------------------|
| Laura Fabian<br>Cafeteria Supervision –extra duty | Middle School   | 8/7/18           |
| Alicia Frisbie<br>Home & Careers                  | Middle School   | 8/1/18           |

**Extra duty assignments/extended teaching 2017-2018**

**Coaching - Fall**

| <b>Name</b>   | <b>Assignment</b>                  | <b>Stipend</b> |
|---------------|------------------------------------|----------------|
| Joseph Amedro | Girls Varsity Swimming Asst. Coach |                |
| Melissa Quinn | Girls Modified Soccer Coach        |                |
| Alanna Jones  | Cheerleading (Volunteer)           |                |

**Resignation**

| <b>Name and position</b> | <b>Assignment</b>           | <b>Effective</b> |
|--------------------------|-----------------------------|------------------|
| Beth Poulos              | Modified Girls Soccer Coach | 7/26/18          |

***NONINSTRUCTIONAL***

| <b>Name and position</b>  | <b>Location</b> | <b><u>Appointments</u></b><br><b>Salary</b> | <b>Effective</b> |
|---|-----------------|---|------------------|
| Alanna Jones<br>Full-time Teacher Aide<br>Probationary Appointment<br>(increased enrollment)  | JES             |   | 9/5/18           |
| Laurinda Ludwig<br>Part-time Teacher Aide<br>Probationary Appointment<br>Replacing S. Stevens | JES             |   | 9/5/18           |
| Kathryn N. Brown<br>Part-time teacher Aide<br>Probationary Appointment<br>Replacing K. Woiler | MD              |   | 9/5/18           |
| Tyrisa Durham<br>Substitute Bus Driver  | Transportation  |   | 9/5/18           |
| Maureen Baker<br>Substitute Bus Driver  | Transportation  |   | 9/5/18           |
| Zachary Reed<br>Substitute Bus Driver   | Transportation  |   | 9/5/18           |
| Nikoahl Rioux<br>Substitute Bus Driver  | Transportation  |   | 9/5/18           |
| Keith Love<br>Full-time Guard<br>Probationary Appt.   | High School     |   | 9/4/18           |

| <b>Name and position</b>          | <b>Location</b> | <b><u>Request for Retirement</u></b> | <b>Effective</b> |
|-----------------------------------|-----------------|--------------------------------------|------------------|
| Donna Maycumber<br>Safety Officer | Transportation  |                                      | 11/30/18         |

Motion carried (9-0-0).

At 11:50 p.m., Mrs. Murphy moved, Mrs. Woodcock-Dettor seconded the meeting be adjourned.

Motion carried (9-0-0).

Respectfully submitted,

Timothy Decker  
Clerk of the Board

**BOE Approved: 9/17/18**