

MINUTES OF BOARD OF EDUCATION REORGANIZATION MEETING – July 9, 2018

MEMBERS PRESENT	MEMBERS ABSENT	ADMINISTRATION PRESENT
Mr. Brown	Mrs. Corcoran	Dr. Kendrick, Superintendent of Schools
Mrs. Murphy		Mr. Decker, School Business Administrator
Mrs. Petrosillo		Dr. Smith, Assistant Superintendent
Mrs. Rhodes		
Mrs. Rivera-Ortiz		
Mr. Schulman		
Mr. Van Schaick		
Mrs. Woodcock Dettor		

Mr. Schulman called the meeting to order at 7:00 p.m. in the Board Room of the District Office. Others in attendance were Max MiMaroglu, Rachel Gilcrest, Linda Ervin and Christiana Semabia.

Oath of Office for School District Clerk

Mr. Decker read the Oath of Office for the School District Clerk.

Oath of Office for Board Members

Elected Board members Wendy Rhodes, Juanita Rivera-Ortiz and Mark Schulman read the oaths for their offices.

Nominations and Election of Board Officers

Mr. Schulman nominated himself for President of the Board of Education for the 2018-2019 school year. There were no other candidates nominated for the office . A show of hands unanimously elected Mr. Schulman as President for the 2018-2019 school year.

Mrs. Murphy nominated herself for Vice President of the Board of Education for the 2018-2019 school year. There were no other candidates nominated for the office. A show of hands unanimously elected Mrs. Murphy as Vice President for the 2018-2019 school year.

Mr. Schulman read the oath of office of the President of the Board of Education. Mrs. Murphy read the oath of office of Vice President of the Board of Education. Dr. Kendrick read the oath of office of Superintendent of Schools and Acting Clerk of the Board.

Appointment of District Officers for the 2018-2019 School Year

		<u>Stipend</u>
Clerk of the Board	Timothy Decker	
Acting Clerk of the Board*	Alice Kendrick	
School District Auditor	Philip Luckette	\$1,500

*To serve when the District Clerk is unavailable.

Mrs. Murphy moved to accept the appointment of the district officers for the 2018-2019 school year.
Mr. Van Schaick seconded.

Motion carried (8-0-0).

Appointments to the Committee on Preschool Special Education 2018-19

- Chairperson:** Timothy Ristau
Tracey Menapace, alternate
Mary Conroy, alternate
- Parent:** Christine O'Brien, alternate
Joan Dadey, alternate
Rebecca Trevisani, alternate
- County Reps:** Benjamin Carkey
Carrie Weaver
- Psychologists:** Elaine Howe, alternate
Beth McKenzie, alternate
Amy Harmon, alternate
Kadie Leonard, alternate
Emily Steele, alternate
Anne Marie Honsinger, alternate
- Special Education Teachers:** Christina Baker, alternate
Dena Mason, alternate
Erin Cooley, alternate
Sara Sofranko, alternate
Michelle McNeil, alternate
Meg Ames, alternate
Megan Remington, alternate
- Speech Therapists:** Cheryl Hoosock, alternate
Lynette Neumann, alternate
Tammy Farrell, alternate
Elizabeth Carl, alternate
- Physical Therapist:** Anne Marie Abt
Debra Holmes
- Occupational Therapist:** Cindy Tzetzis
Claudia Covatta
Tiffany Fialkovic

Regular Education Teacher:

IDEA specifies that at least one regular education teacher of the child be included in CPSE membership. The Special Education Department established procedures to ensure the necessary participation.

Appointments to the Committee on Special Education 2018-19

Chairperson:

Timothy Ristau
Tracey Menapace, alternate
Mary Conroy, alternate

Parent:

Christine O'Brien, alternate
Joan Dadey, alternate
Rebecca Trevisani, alternate

County Reps:

Benjamin Carkey
Carrie Weaver

Psychologists:

Elaine Howe, alternate
Beth McKenzie, alternate
Amy Harmon, alternate
Kadie Leonard, alternate
Emily Steele, alternate
Anne Marie Honsinger, alternate

Special Education Teachers:

Christina Baker, alternate
Dena Mason, alternate
Erin Cooley, alternate
Sara Sofranko, alternate
Michelle McNeil, alternate
Meg Ames, alternate
Dan Rossiter, alternate
Nicole Christian, alternate
Kelli Dippold, alternate
Jeff Loan, alternate
Dan Felser, alternate
Michael Melfi, alternate
Sophie Leo, alternate
Megan Remington, alternate

Katie Rybinski, alternate
Susan Young, alternate
Carrie Bojlevski, alternate
Jamie Bailey, alternate
Kevin Kalfass, alternate
Jody Smith, alternate
Kristina Jordon, alternate
Shannelle Reid, alternate

Regular Education Teacher:

IDEA specifies that at least one regular education teacher of the child be included in CPSE membership. The Special Education Department established procedures to ensure the necessary participation.

Speech Therapists:

Cheryl Hoosock, alternate
Lynette Neumann, alternate
Tammy Farrell, alternate
Elizabeth Carl, alternate

Physical Therapist:

Anne Marie Abt
Debra Holmes

Occupational Therapist:

Cindy Tzetzis
Claudia Covatta
Tiffany Fialkovic

Doctor:

Dr. Digant Nanavati

Mr. Brown moved to accept the appointments to the Committee on Preschool Special Education and the Committee on Special Education for the 2018-2019 school year. Mrs. Murphy seconded.

Motion carried (7-0-1). Mrs. Rivera-Ortiz abstained.

Other Appointments

School Physicians—Dr. Digant Nanavati, Five Star Urgent Care, Dr. Brad Raphael, (volunteer),
Dr. Irving Raphael (volunteer)
School Attorney – the firm of Bond, Schoeneck, and King
Census Enumerator – Timothy Decker
District Auditor – extra classroom activity account – Jean M. Carter

Independent Auditor – Grossman St. Amour

Records Access Officer – Timothy Decker
Asst. Records Access Officer – Renee Palladino
Records Management Officer – Timothy Decker
Acting Records Management Officer – Alice Kendrick
Asbestos Designee – Jason Crawford
Purchasing Agent – Timothy Decker
Acting Purchasing Agent – Alice Kendrick
Title IX coordinator – Peter Smith
504/ADA coordinator – Tracy Menapace
Cooperative Health Insurance Fund of CNY Designee – Timothy Decker
Cooperative Health Insurance Fund of CNY Alternate – Alice Kendrick
OCM Workers' Compensation Consortium Designee – Timothy Decker
OCM Worker's Compensation Consortium Alternate – Alice Kendrick

Dignity for All Students Coordinators: Paul Gasparini
Laura Bond
Kerry McKee
Mary Sylvester
Peter Reyes
Jill Zerrillo

Impartial hearing officers motion:

RESOLVED that in order to meet the Jamesville-DeWitt Board of Education responsibility to establish and maintain the school district list of impartial hearing officers, the Jamesville-DeWitt Central School District will use the district specific list as maintained by the New York State Education Department's Impartial Hearing Reporting System (IHRS).

Mrs. Murphy moved to accept the other appointments for the 2018-2019 school year. Mr. Brown seconded.

Motion carried (8-0-0).

Designations

Official bank depositories *M&T Bank*
J.P. Morgan Chase Bank
Bank of America
Key Bank of Central New York
Citizens Bank

Establish regular meeting dates
Official newspapers – Syracuse Newspapers, Eagle Newspaper

Mr. Van Schaick moved to accept the Designations: Official bank depositories and their successors, the regular meeting dates and the official newspapers for the 2018-2019 school year. Mrs. Petrosillo seconded.

Motion carried (8-0-0).

Authorizations

To certify payrolls – Timothy Decker, Alice Kendrick
To approve attendance at conferences, conventions, and workshops – Alice Kendrick

To establish petty cash funds:
High school – Paul Gasparini, \$200.00
Middle school – Thomas A. Eldridge, \$200.00
Jamesville Elementary – Peter Reyes, \$200.00
Tecumseh Elementary – Jill Zerrillo, \$200.00
Moses DeWitt – Mary Sylvester, \$200.00
Pupil Personnel Services – Tracey Menapace, \$200.00

District Office – Jean M. Carter, \$400.00
Teacher Center – Jill Christian-Lynch, \$300.00

Designation of authorized signature on checks –
Alice Kendrick, Timothy Decker, Jean M. Carter

- To approve budget transfers – Alice Kendrick
- To approve for grants in aid – Alice Kendrick
- To sign all continuing agreements – President, Board of Education
- To sign in the absence of Board President – Vice President, Board of Education

Mr. Brown moved to accept the Authorizations for the 2018-2019 school year. Mrs. Murphy seconded.

Motion carried (8-0-0)

Bonding

	minimum amount of bond
District Clerk	\$400,000
District treasurer	\$1,000,000
District tax collector	\$1,000,000
Central treasurer, extra classroom	\$100,000
Internal claims auditor	\$400,000
All persons and positions required by law or regulation to be bonded	\$100,000

Mrs. Petrosillo moved to accept the Bonding for the 2018-2019 school year. Mrs. Murphy seconded.

Motion carried (8-0-0).

Other items

- Readoption of all policies and code of ethics in effect during previous year
- Readoption of Ed-1 Records Retention Schedule as the school district’s “subject matter list” under NY Public School Officers Law Section 89(3)(c)
- Current rate of mileage reimbursement as set by Internal Revenue Service
- Rate per page for duplicating: Freedom of Information Act \$.25

Mrs. Murphy moved to accept the other items for the 2018-2019 school year. Mr. Van Schaick seconded.

Motion carried (8-0-0).

At 7:10 p.m. Mrs. Murphy moved and Mr. Brown seconded, to adjourn the reorganization meeting and begin the regular Board of Education meeting.

Motion carried (8-0-0).

Respectfully submitted,

Timothy Decker
Clerk of the Board

BOE Approved: 8/27/18

