

**MINUTES OF BOARD OF EDUCATION REORGANIZATION MEETING - JULY 10, 2017**

**MEMBERS PRESENT**

Mr. Brown  
Mrs. Kielbasinski  
Mrs. Murphy  
Mr. Schulman  
Mrs. Tyson  
Mr. Van Schaick  
Mrs. Woodcock Dettor

**MEMBERS ABSENT**

Mrs. Petrosillo  
Mrs. Corcoran

**ADMINISTRATION PRESENT**

Dr. Kendrick, Superintendent of Schools  
Mr. Decker, School Business Administrator  
Mr. Smith, Assistant Superintendent

Mrs. Tyson called the meeting to order at 7:00 p.m. in the Board Room of the District Office. Others in attendance were Gabriella Kielbasinski, Tom Dadey and Ann Wright.

**Oath of Office for School District Clerk**

Mr. Decker read the Oath of Office for the School District Clerk.

**Oath of Office for Board Members**

Elected Board member Christine Woodcock Dettor read her oath of office.

**Nominations for Board Officers**

Mr. Schulman nominated himself for President of the Board of Education for the 2017-18 school year. Mrs. Murphy seconded the nomination. There were no other candidates nominated for the office. A show of hands unanimously elected Mr. Mark Schulman as President for the 2017-18 school year.

Mrs. Murphy nominated herself for Vice President of the Board of Education for the 2017-18 school year. There were no other candidates nominated for the office. A show of hands unanimously elected Mrs. Ginnie Murphy as Vice President for the 2017-18 school year.

Mr. Schulman read the oath of office of the President of the Board of Education. Mrs. Murphy read the oath of office of Vice President of the Board of Education. Dr. Kendrick read the oath of office of Superintendent of Schools and Acting Clerk of the Board.

**Appointment of District Officers for the 2017-2018 School Year**

		<u>Stipend</u>
Clerk of the Board	Timothy Decker	
Acting Clerk of the Board*	Alice Kendrick	
School District Auditor	Philip Luckette	\$1,500

\*To serve when the District Clerk is unavailable.

Mr. Schulman moved to accept the appointment of the district officers for the 2017-2018 school year. Mrs. Murphy seconded.

Motion carried (7-0-0).

## **Appointments to the Committee on Preschool Special Education 2017-18**

Chairperson: Tracey Menapace  
Sheila Woltman, alternate  
Mary Conroy, alternate

Parent: Christine O'Brien, alternate  
Joan Dadey, alternate  
Rebecca Trevisani, alternate  
Pam Glatter, alternate

County Rep: Linda Perissini, alternate  
Deb Toscano, alternate

Psychologists: Elaine Howe, alternate  
Beth Copani, alternate  
Amy Harmon, alternate  
Anne Marie Honsinger, alternate  
Emily Steele, alternate  
Katie Leonard, alternate

Special Education Teachers:  
Christina Baker, alternate  
Dena Mason, alternate  
Erin Cooley, alternate  
Michelle McNeil, alternate  
Megan Ames, alternate  
Sophie Leo, alternate  
Carrie Bojlevski, alternate

Speech Therapists: Cheryl Hoosock, alternate  
Lynette Neumann, alternate  
Tammy Farrell, alternate  
Elizabeth Carl, alternate

Physical Therapist: Anne Marie Abt  
Debra Holmes

Occupational Therapist:  
Cindy Tzetzis  
Claudia Cavotta  
Tiffany Fialkovic

Regular Education Teacher:  
IDEA specifies that at least one regular education teacher of the child be included in CPSE membership. The Special Education Department has established procedures to ensure the necessary participation.

## Appointments to the Committee on Special Education 2017-18

Chairperson: Tracey Menapace  
Sheila Woltman, alternate  
Mary Conroy, alternate

Psychologist: Elaine Howe, alternate  
Amy Harmon, alternate  
Beth Copani, alternate  
Anne Marie Honsinger, alternate  
Emily Steele, alternate  
Katie Leonard, alternate

Parent Member: Christine O'Brien, alternate  
Joan Dadey, alternate  
Rebecca Trevisani, alternate  
Pam Glatter, alternate

Special Education Teacher:  
Erin Cooley, alternate  
Dena Mason, alternate  
Christina Baker, alternate  
Dan Rossiter, alternate  
Sheri MacKnight, alternate  
Nicole Christian, alternate  
Sara Sofranko, alternate  
Azizah Curry, alternate  
Jason Martin, alternate  
Kelli Dippold, alternate  
Jeff Loan, alternate  
Michael Melfi, alternate  
Dan Felser, alternate  
Sophie Leo, alternate  
Katie Rybinski, alternate  
Susan Young, alternate  
Carrie Bojlevski, alternate  
Jamie Bailey, alternate  
Kevin Kalfass, alternate  
Jody Smith, alternate  
Michelle McNeil, alternate  
Megan Ames, alternate  
Kristina Jordan, alternate  
Shannell Reid, alternate

Regular Education Teacher:  
IDEA specifies that at least one regular education teacher of the child be included in CSE membership. The buildings have established procedures to ensure the necessary participation.

Speech Therapists: Cheryl Hoosock, alternate  
Lynette Neumann, alternate  
Tammy Farrell, alternate  
Elizabeth Carl, alternate

Physical Therapist: Anne Marie Abt  
Debra Holmes

Occupational Therapist:  
Cindy Tzetzis  
Claudia Cavotta  
Tiffany Fialkovic

Doctor: Dr. Digant Nanavati

Mr. Van Schaick moved to accept the appointments to the Committee on Preschool Special Education and the Committee on Special Education for the 2017-18 school year. Mrs. Kielbasinski seconded.

Motion carried (7-0-0).

### **Other Appointments**

School Physicians—Dr. Digant Nanavati, Five Star Urgent Care, Dr. Brad Raphael, (volunteer),  
Dr. Irving Raphael (volunteer)  
School Attorney – the firm of Bond, Schoeneck, and King  
Census Enumerator – Timothy Decker  
District Auditor – extra classroom activity account – Jean M. Carter  
Independent Auditor – Grossman St. Amour  
Records Access Officer – Timothy Decker  
Asst. Records Access Officer – Renee Palladino  
Records Management Officer – Timothy Decker  
Acting Records Management Officer – Alice Kendrick  
Asbestos Designee – Jason Crawford  
Purchasing Agent – Timothy Decker  
Acting Purchasing Agent – Alice Kendrick  
Title IX coordinator – Peter Smith  
504/ADA coordinator – Tracy Menapace  
Cooperative Health Insurance Fund of CNY Designee – Timothy Decker  
Cooperative Health Insurance Fund of CNY Alternate – Alice Kendrick  
OCM Workers' Compensation Consortium Designee – Timothy Decker  
OCM Worker's Compensation Consortium Alternate – Alice Kendrick

Dignity for All Students Coordinators: Paul Gasparini  
Laura Bond  
Kerry McKee  
Mary Sylvester  
Peter Reyes  
Jill Zerrillo

**Impartial hearing officers motion:**

**RESOLVED** that in order to meet the Jamesville-DeWitt Board of Education responsibility to establish and maintain the school district list of impartial hearing officers, the Jamesville-DeWitt Central School District will use the district specific list as maintained by the New York State Education Department’s Impartial Hearing Reporting System (IHRS).

Mr. Brown moved to accept the other appointments for the 2017-18 school year, with the exception of School Attorney. Mrs. Murphy seconded.

Motion carried (7-0-0).

Mr. Brown moved, Mrs. Murphy seconded the appointment of Bond, Schoeneck and King as School Attorney.

Motion carried (5-0-2) Mrs. Tyson and Mr. Van Schaick abstained.

**Designations**

Official bank depositories    M&T Bank  
  J.P. Morgan Chase Bank  
  Bank of America  
  Key Bank of Central New York  
  Citizens Bank

Establish regular meeting dates  
Official newspapers – Syracuse Newspapers, Eagle Newspaper

Mrs. Murphy moved to accept the Designations: Official bank depositories and their successors, the regular meeting dates and the official newspapers for the 2017-18 school year. Mrs. Tyson seconded.

Motion carried (7-0-0).

**Authorizations**

To certify payrolls – Timothy Decker, Alice Kendrick  
To approve attendance at conferences, conventions, and workshops –  
    Alice Kendrick

To establish petty cash funds:  
    High school –Paul Gasparini, \$200.00  
    Middle school – Thomas A. Eldridge, \$200.00  
    Jamesville Elementary – Peter Reyes, \$200.00  
    Tecumseh Elementary – Jill Zerrillo, \$200.00  
    Moses DeWitt – Mary Sylvester, \$200.00  
    Pupil Personnel Services – Sheila Woltman, \$200.00  
    District Office – Jean M. Carter, \$400.00  
    Teacher Center – Jill Christian-Lynch, \$300.00

Designation of authorized signature on checks –  
    Alice Kendrick, Timothy Decker, Jean M. Carter

To approve budget transfers – Alice Kendrick

To approve for grants in aid – Alice Kendrick

To sign all continuing agreements – President, Board of Education

To sign in the absence of Board President – Vice President, Board of Education

Mrs. Murphy moved to accept the Authorizations for the 2017-2018 school year. Mr. Van Schaick seconded.

Motion carried (7-0-0)

**Bonding**

	minimum amount of bond
District Clerk	\$400,000
District treasurer	\$1,000,000
District tax collector	\$1,000,000
Central treasurer, extra classroom	\$100,000
Internal claims auditor	\$400,000
All persons and positions required by law or regulation to be bonded	\$100,000

Mrs. Murphy moved to accept the Bonding for the 2017-18 school year. Mr. Brown seconded.

Motion carried (7-0-0).

**Other items**

- Readoption of all policies and code of ethics in effect during previous year
- Current rate of mileage reimbursement as set by Internal Revenue Service
- Rate per page for duplicating: Freedom of Information Act \$.25

Mr. Van Schaick moved to accept the other items for the 2017-2018 school year. Mrs. Tyson seconded.

Motion carried (7-0-0).

At 7:10 p.m. Mrs. Kielbasinski moved and Mr. Van Schaick seconded, to adjourn the reorganization meeting and begin the regular Board of Education meeting.

Motion carried (7-0-0).

Respectfully submitted,

Timothy Decker  
Clerk of the Board

**(Board Approved 8/28/17)**