

October 14, 2009

Dear Parent/Guardian:

Although it is only October, it is time to think about the end of the year -- graduation -- and ordering of your senior's cap and gown. The cost of a complete set (cap, gown, and tassel) is \$30.00. If you have a cap and gown from the past few years that you want to use instead of purchasing a new one, you will only have to order a tassel at the cost of \$10.00. Checks should be made out to *Class of 2010*.

Please complete the information requested below and have your senior return this form with payment in an envelope to me or to the main office by **Wednesday, November 4**.

Thank you for a rapid reply to this request. If you have any questions, please call me at the high school.

Sincerely,

Michael Keenan
Senior Class Advisor

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CAP, GOWN, & TASSEL ORDER FORM

Name of Senior: _____
(please print)

Height: _____ Weight: _____ MALE / FEMALE
(circle one)

Check here if using an old cap and gown, and you wish to order a tassel ONLY: _____

Include \$30.00 for cap/gown/tassel (or) \$10.00 if only ordering a tassel.